

Hughenden Valley Residents Association

Minutes of the HVRA Executive Committee Meeting held on
1st September 2015 at 7.30 p.m., Hughenden Valley Village Small Hall

UNCONFIRMED

The meeting started at 7:30pm.

Action

1 PRESENT

Angus Idle	Janet Idle	Andrew Capey
Edna Parker	Rosemary Hewitt	Derek Armshaw
James Perkins	Michael Sole	Geoff Wright
Paul Jenner	John Dockett	Lin Smith
		Jerry Morley

2 APOLOGIES FOR ABSENCE:

Chris Bowyer	Anna Burniston	Jill Thompson
David Sharp	Clare Atkinson	Carole Palmer
Heather Dempsey		
Other Road Representatives		
Karen Dynes	John Miller	David Mynors
Alison Gieler	Virginia Foster	Rachel Fountain

Reports, written or verbal, are welcome from all members.

3 APPROVAL OF THE MINUTES OF THE LAST MEETING HELD ON 7th July 2015

Item 1. 'Lynn' to read 'Lin'.

4 MATTERS ARISING

All items covered in the agenda.

The Committee welcomed Paul Jenner as the new Valley Road (Between the roundabouts) Representative .

5 TREASURER'S REPORT

AB tabled his monthly report. He is chasing advertising revenue, & subscriptions for 2015-16 are on-going. Road representatives are to be encouraged.

There are approx. £4,400 of available funds, which is about same as last year.

JM asked if there were any gaps in collecting subscriptions from specific roads? It may be that some roads were not collected at all. There was discussion of using alternative methods of collection rather than door to door.

AB has trialled use of BACS in Warrendene Rd., but the audit trail is difficult due to short data fields, i.e. he may receive a payment, but unless the subscriber is careful, AB will have no idea where it has come from. AB to report back.

6 EVENTS

6.a Films at the village hall

Bucks Free Press for details, at HV Village Hall in October, price tba. JI to circulate the list of dates JI

Simon Kearey to be added to the distribution for these minutes. AC

6.b Potter Quiz Saturday 17th October

AB reported that there will be an organising meeting on 16th Sept.

For information: a couple of teams who have attended previously may skip the event due to clash with Rugby World cup matches.

6.c Village Hall Christmas Bazaar Saturday 28th November.

This is work in progress, MS to update at our next meeting. MS

6.d Parish Council Meeting HVVH (small hall), Tuesday 8th September

This will include the allotments award ceremony.

This is one of a series of HPC meetings which are being held at locations other than the HPC offices. See their web pages for dates. All residents are welcome.

6.e Village Day 2016.

MS reported that this will be discussed at next Village Hall meeting - Monday 7th Sept. MS

6.f Cricket Match.

Despite a low turnout the feedback has been positive & that a repeat event in 2016 would be welcome. MS suggested we seek to schedule a repeat – HVRA to contact Simon K and identify a volunteer to lead, with plenty of lead time & publicity. SK

7 Hughenden News - Next Edition

The latest edition was produced without problems, however there is still concern over private email addresses appearing in the magazine. See the Item 9.a below.

JD & AB have discussed the management of adverts & advertorials, to ensure balance & income.

Request for material to go in the next edition will be sent out on 9th Oct., with reminders on 23rd JD

with final deadline of 30th Oct. Delivery should be by the end of Nov. so that pre-Christmas material will be relevant. JD

8 CONSULTATIONS

8.a Great Kingshill Parking Petition

RH reported that 510 signatures have been obtained, thanks to all who signed & who distributed the petition which was presented to Mark Shaw (Transport for Bucks) on 16th July.

The Local Area Forum (LAF – with representatives from Bucks CC, WDC & HV PC), can allocate resource if a solution is agreed, it meets on 9th Sept, Main Hall, Lacey Green village hall, 7pm. AI/JI

Next HPC Meeting - 8th September, a proposal to match fund the LAF will be presented. Possible actions: to paint the lay-by to delineate each park space, & to ask the LAF to implement a traffic order to prevent lorries parking in the layby & then to limit parking to 1hr. (NB important update)

For information: Approx 13,000 vehicle movements/day at that point.

8.b Hughenden Primary School.

No report because it has been summer holidays

8.c HVRA/VH/HVFC Sports Committee Update from a meeting held in August.

JI reported on discussions with Neil Boddington who managed the Marlow project, & is also doing the RGS one at present. A topographic survey is required, he can provide it for £600 – VH, HVRA & the Football club have agreed to split the cost. A statement of our intentions was minuted at the previous Parish Council meeting.

The total cost is expected to be more than £100,000. £30k has been identified so far from internal, note that this is not committed. So more funding will be required.

The will be a meeting in the cabin, Sunday 6th Sept 12.00. Open to all.

8.d Cycle path progress.

JI & AI reported that there is an on-line petition for a cycle way, running from Naphill & the top of Cryer's Hill, thus extending the original idea. Gene DaRocha of Naphill was invited for a discussion on forming one, not several, plans.

<https://www.change.org/p/wycombe-district-council-or-bucks-county-council-new-cycle-lane-from-hughenden-buckinghamshire-area-to-high-wycombe-town-centre>

8.e AfLP New scheme deadline

The 3 objectors to the charity commissioners proposal have until 27th Sept to confirm their objections, if they persist then the proposal will have to go to the High Court.

8.f Hughenden Parish Council - written requests for funding

HPC have asked for funding requests, the deadline is mid-September if any funding is requested from HPC.

The phrasing for the bid & cost was discussed. It was agreed that a £10K bid to cover project management be made.

RH reminded the Committee of revenue costs.

The Secretary was tasked to draft the bid & circulate. In subsequent discussion with JI it was agreed that JI would write it.

JI

Simon Kearey to be included for information & comment.

9 HVRA Data Protection and good practice.

9.a Records, Communication and Management

It was agreed that all road representatives & committee members will be able to have a generic address, e.g. burnhamrd@hughendenresidents.org. This can be used as :

- a forwarding address, so email continues to go to their private email account,
- or as a complete e-mail account, so messages can also be sent from it.

Agreed

Note that when a representative steps down their access to the address will be revoked.

Agreed

It was agreed that DA will set up Paul Jenner as the first user of the generic addresses – apart from those already in use, e.g. secretary@hughendenresidents.org.

DA

AC will write to all representatives.

AC

For information: to ensure clarity of roles, there will be 1 or more email addresses per road, but 1 address cannot cover more than 1 road. If a road rep covers 2 or more roads then all

AC

those generic addresses can be directed to their one private address. In this way if a rep moves on then the addresses can be redirected to the new rep(s).

9.b Website

DA reported on the design & platform re-vamp. With the following improvements:

- Make use of developments in social media – Facebook, Twitter. (no vote taken)
- Generic emails (agreed)
- Improved Calendar/Diary
 - Authorised users will be able to post an event by sending a formatted email, no need to edit the web page, Who will be authorised? (Discuss further) All
 - the Committee agreed that as much (relevant) information should be posted in the diary. DA & AC can do this at present, others may be enabled if required. Agreed
- Members can choose to subscribe to receive events news. Agreed
- Posting of documents & automated notice to committee members that the documents are available, which renders e-mail distribution obsolete. Further discussion needed. All
- Site usage statistics are improved.

Feedback is welcome on the new appearance.

The Committee agreed to make the cut-over to the new design., & thanked DA for his work

AI asked about use of bcc in emails. When all the generic emails are in place & residents subscribe for updates from the web page then there will be no need for large distribution lists. Discuss further. All

10 Sports Committee report. Time line.

As above

11 PLANNING SUB-COMMITTEE REPORT

11.a BuildBase roofs appeal.

RH reported that the WDC enforcement officer (D Lomas) informed her that Build Base have lodged both an appeal & a planning application to paint the roof a more subdued colour.

11.b Uplands - Further information

Report from the meeting of 9th July attended by AI & JI, where the new owner seeks to utilise the inside of the property, creating a maximum of 41 apartments plus 11 terrace dwellings on the stable block, & has applied to change use from business to residential. The owners hope to stage an exhibition on 17-18 September.

11.c Bryants Bottom

- i) Stables : WDC enforcement has chased up on the state of the site & the owner has committed to improvements.
- ii) New barn on the hill. This was reported to JI but more information is required on this, if it is an issue.

12 ROAD REPRESENTATIVE REPORTS

John D: His cat is missing, update – now found.

Paul J : Has set up a neighbourhood watch scheme, hence new signs on Valley Road. He

intends to hold the first meeting next month.

AB: One of his neighbours had a persistent burglar alarm. Oakleaf farm continues to have no change/improvement.

RH: State of the road outside the Hughenden Manor.

AI: The allotment barbeque yesterday was actually held in the VH due to the inclement weather.

MS: Late night drumming noise from social event at the VH. They were charged extra.

JJ There was a late-night 'episode' in the Village Hall carpark.

13 Other Reports

13.a Road safety. Coombe Lane 30mph limit. No replies yet.
Nothing to report

13.b Hughenden Parish Council.
Written requests for funding.
As above.

13.c Village Hall.
The last meeting was in July, the September meeting is next Monday (7th).
County youth bus was in the car park last week, but low attendance due to short notice & poor weather. So lessons – publicise!

13.d Village Shop.
No report
JD asked what news one receives if one buys shares. The answer is - just an email update.

13.e Neighbourhood Action Group (NAG).
RH – an error in downloading data from the Mobile VASs had introduced errors to the statistics, now resolved.
Still need volunteers – 12th September.

AB commented on the overall shortage of volunteers across all aspects of village life. For example the shop is now advertising for a paid post.

13.f HVDIG
No report

14 A.O.B
RH to JM with regard to the overhanging trees that have yet to be cut back.

The meeting closed at 21.30

Date of Next Meeting: Tuesday, 6th October 2015 at 7:30pm

Chairman.....

Secretary.....

Date.....

Hughenden Valley Residents Association
Treasurers Report
01/09/2015

NOTE BANK STATEMENT TO END OF AUGUST AWAITED

Deposit Account			
Statement 31st July 2015	£	2,059.62	
Transfer to/from Current Account			
Total At		01/09/2015	£ 2,059.62
Current Account			
Statement 31st July 2015	£	4,120.89	
Transfer to/from Deposit Account			
Total At		01/09/2015	£ 4,120.89
Cash & Cheques in hand			
Cash Held	£	92.00	
Cheques Unbanked	£	45.39	
Total At		01/09/2015	£ 137.39
Total Overall Funds			£ 6,317.90
Uncleared Cheques			
100311	£	1,692.00	
100312	£	380.00	
100313	£	35.00	
100314	£	173.35	-£ 2,280.35
Uncleared Payments in			
21/08/2015	£	375.00	£ 375.00
Available Funds			£ 4,412.55

Notes & Highlights:

Advertising Revenue received for 2015 so far	£	2,818.00
Subs received so far for 2015-2016	£	1,100.00
Subsidy from Parish Council received	£	520.00