

## Minutes of the HVRA Executive Committee Meeting held on 4<sup>th</sup> October 2016 at Hughenden Valley Small Hall

### CONFIRMED

	<p><b>WELCOME</b> The Chair welcomed everyone to the meeting, and especially Rev Keith Johnson, our new vicar.</p>													
	<p><b>INTRODUCTION:</b> Keith introduced himself. He had moved to Hughenden Valley in June with his wife Rachel and 2 sons who are aged 17 and 20 years, having left Chatham in Kent where he had resided for 6 years. He was happy to join us this evening.</p>													
1	<p><b>PRESENT</b>  <table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">Angus Idle (Chair)</td> <td style="width: 25%;">Janet Idle (Co-Chair)</td> <td style="width: 25%;">Al Bowyer (Treasurer)</td> <td style="width: 25%;">Andrew Capey</td> </tr> <tr> <td>John Dockett</td> <td>Rosemary Hewitt</td> <td>Daphne Hicks</td> <td>Lin Smith</td> </tr> <tr> <td>Michael Sole</td> <td>Jill Thomson</td> <td>Roland Wales</td> <td></td> </tr> </table> <p><b>The meeting was quorate</b></p> </p>	Angus Idle (Chair)	Janet Idle (Co-Chair)	Al Bowyer (Treasurer)	Andrew Capey	John Dockett	Rosemary Hewitt	Daphne Hicks	Lin Smith	Michael Sole	Jill Thomson	Roland Wales		
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2	<p><b>APOLOGIES FOR ABSENCE</b> were received from Clare Atkinson, Christine Bowyer, Heather Dempsey, Paul Jenner and Cllr Peter Gieler.</p>													
	<p><b>Road Reps who do not attend meetings:</b>  <table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">Virginia Foster</td> <td style="width: 25%;">Rachael Fountain</td> <td style="width: 25%;">Allison Gieler</td> <td style="width: 25%;">Dave Mynors</td> <td style="width: 25%;">Carole Palmer</td> </tr> </table> <p><b>Reports, written or verbal, are welcome from all members whether they attend meetings or not.</b></p> </p>	Virginia Foster	Rachael Fountain	Allison Gieler	Dave Mynors	Carole Palmer								
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3	<p><b>MINUTES OF THE LAST MEETING HELD ON 6<sup>TH</sup> SEPTEMBER 2016</b> were read and with the following amendment were signed as a true record of the meeting:</p>													
3a	<p><b>Item 11 d), line 5</b> "HPC has suggested residents cut back the excess vegetation themselves" to read "HPC and residents were looking at cutting back the excess vegetation themselves but this may not be possible due to Health &amp; Safety issues."</p>													
3b	<p>MS asked to be added to the email list because he did not receive the Minutes or Agenda.</p>	AI done												
3c	<p>LS queried Agenda <b>Item 9: Hughenden Valley Sports Initiative Committee.</b> As the Committee is not a HVRA Sub-Committee and is independent, it was suggested that, in future, HVRA/HV/HVFC might be omitted from its title.</p>	All, Next meeting												
4	<p><b>MATTERS ARISING FROM THE MINUTES.</b> None.</p>													
5	<p><b>TREASURER'S REPORT</b> AB had not received the latest statement. He reported Available Funds of just under £4,500 compared with £5,000 this time last year due to more subs and more advertising revenue. So far, £2,740 has been received from advertising and £920 from subs. He explained that the £520 subsidy received from HPC last month is because they do not issue their own magazine, instead they give a grant towards each Ward's magazine. £220 is held in Cash and there are a couple of uncleared cheques.</p>													
Public Speaking	<p>Five Coombe Lane residents attended this meeting. One had previously asked to speak at the meeting.</p> <ul style="list-style-type: none"> <li>• <b>The spokesperson started by stating her intention "to take over as Coombe Lane Road Rep"</b>, even though the Road Rep had told her by letter that <i>there was no vacancy for Coombe Lane</i>.</li> <li>• She referred to the last edition of <i>Hughenden News</i>, in which she said (inaccurately) that it asked for Road Reps to step forward.</li> <li>• She also said the <b>Coombe Lane residents present felt they were not being consulted or represented by their Road Rep over issues relating to the MUGA, and had been misrepresented in a brief survey of residents whose properties about the Village Hall.</b></li> <li>• And she said that the <b>Road Rep had misrepresented them and had not sent them the HVRA Minutes</b>, (That is not a function of being a Road Rep and the October minutes they wanted to see</li> </ul>	Executive Committee												

	<p>have actually not been confirmed by the Committee yet)</p> <p>A lengthy discussion followed. AB suggested that any comments about the MUGA should more properly be raised at the Public Meeting to be held in the Village Hall the following evening. He added that although there is no vacancy for Coombe Lane now, vacancies do occur sometimes, and there is now one for Friars Gardens and one for Valley Road (north). Perhaps either vacancy could be filled by her.</p> <p>AB informed her that, according to the HVRA Constitution, Road Reps are <b>only</b> appointed by the Executive Committee. As this is an unprecedented situation, he suggested the matter be discussed outside of the meeting, by the Committee's Executive Officers who will report back by the next meeting. The residents were thanked for coming and left the meeting at this point.</p> <p>RH said that, when acting as a Road Rep, she would find it difficult to support the differing views held by her residents, in particular when she recalled planning issues in the past that divided opinion, e.g. the Medical Centre, the street lighting switch-off etc., adding that <b>she would take all the issues to the HVRA meeting, as a conduit on behalf of her residents. Further, democracy prevailed allowing each individual to submit their comments, either to support or object, on any planning application.</b></p> <p>AB will draft a letter to all the Road Reps, detailing the situation, as well as putting a note through the doors of 16 properties in Coombe Lane to find out how many people wanted the present Road Rep to remain or to be replaced.</p> <p>Jl wished it be recorded that she had <i>saved on behalf of the Coombe Lane residents rejected WDC's proposal to have the MUGA at the north end of the Playing Field</i></p>	AB
6 6a	<p><b>DIARY EVENTS 2016</b></p> <p><b>King George V Sports Public Meeting</b> – A Presentation/Consultation on the proposed MUGA to take place the following evening October 5<sup>th</sup> at 8pm in the Village Hall.</p>	HVSIC
6b	<p><b>Harry Potter Quiz, Saturday 8 October – Report.</b> AB was pleased that all the tables had been booked – a full house. The Quiz will be less complex. CB had the food and help organised. A temporary audio system will be used. AB explained to Rev Johnson that the profits of £500 - £600 were ring-fenced for the annual Senior Citizens Event.</p>	AB TEAM CB RH
6c	<p><b>Multiple Sclerosis Christmas Nativity, Saturday 3 December</b> – This is a very enjoyable occasion that commences 12.30pm in the Village Hall, with lunch costing £6.50.</p>	
6d	<p><b>Hughenden Valley Christmas Bazaar from 2 – 5pm on Saturday 26 November</b> is transitioning into a Bazaar with a Craft Fair. There will be a Grotto plus the HVRA Tombola which Clare Atkinson has kindly agreed to run. Cost of a table: £15 for commercials and usually no charge for non-commercials.</p>	MS
6e	<p><b>Christmas Dinner Dance, Saturday 17 December</b> – Tickets are on sale from Diana Gibbons. – 01494 563257</p>	
7 7a	<p><b>HVRA</b></p> <p><b>New Secretary</b> – PJ phoned JI this evening that he had placed an advert on Facebook. AB to ask the HVRA Webmaster to put up a Notice Board for a Secretary and an advert is to be placed in <i>Hughenden News</i>. Rev Johnson was agreeable to put an advert in <i>Outlook</i>.</p>	CAAB KJ
7b	<p><b>Hughenden News</b> – JD has sent out requests for material for the 28 October deadline, as well as an Interim Sheet for October and November. Distribution of magazine is planned for late November.</p> <ul style="list-style-type: none"> <li>• JD to amend his email list by deleting Andrea Hulley and substituting Lin Smith as the Road Rep for Fleet Close.</li> <li>• As <i>Hughenden News</i> is no longer on sale in the shop JD is to send Louise Jones an extra copy for Jill Thomson.</li> </ul>	DA JD AI done

	JD asked Rev Johnson for a biog with accompanying photo for the next issue.	JD KJ
7c	<b>Website – Previous decisions, review names/initials, telephone data, advertisers</b> The Website is not working well. We must support it by submitting items. Discussion ensued about putting the Minutes on the Website, and <b>It was agreed</b> that names and sensitive issues be redacted if and when necessary to protect privacy.	JD DA
7d	<b>Events – HVRA</b> input applies to 6a) and 6b) above.	
7e	<b>Coombe Lane Traffic Incident/Signage –</b> Jerry Morley has been leading the incident in which a huge petrol tanker and a new driver got into difficulties with clutch slippage and loss of traction going up Coombe Lane whilst en route to the garage in Walters Ash. The Police attended and closed the road for several hours to enable the tanker to reverse back into Wedgewood Drive and eventually leave via Valley Road. JM believes additional signage at the bottom of Coombe Lane indicating the gradient of the hill would be helpful. The BFP featured an article on the incident and JM will report back in due course.	All of us  JM
8	<b>VILLAGE SHOP</b> JT reported that another application had been submitted under Ref: 156/07539/FUL and the anticipated Decision date is 11 November. She is cautiously optimistic and very pleased that the Village Hall Trustees have now agreed to their proposal. The cladding, now being installed is free of labour costs, and has greatly improved the modular building's external appearance.	JM
9	<b>SPORTS INITIATIVE COMMITTEE</b> A Public MUGA Presentation and Consultation Meeting will be held tomorrow evening, chaired by Ian Penfold, a newcomer to the area with a 25-year army background. He is used to chairing meetings and will be totally neutral. JI stressed that there has been no outdoor sports for females since 1950 and that it costs the Football Club £3,000 to play at Magnolia Park.	JM
10 10a	<b>PLANNING SUB-COMMITTEE REPORT</b> <b>BuildBase Roof -</b> RH apologised for not having had the time to enquire about the progress to date.	RH
10b	<b>WDC Local Plan Consultation – Local Green Belt area and AONB -</b> Nothing to report, although we must all be vigilant about developer sites coming forward in inappropriate places in the surrounding countryside.	All
10c	AB suggested that the planning implications of the MUGA and Shop Planning Applications should be included in this report in future.	JT AI JI
11 11a	<b>ROAD REPRESENTATIVE REPORTS</b> <b>Valley Road</b> RH reported that the long-standing pothole in Valley Road near Trees Avenue has now been repaired.	
11b	<b>Fleet Close</b> LS was unhappy that permission had not been sought from Road Reps prior to delivering the flyer advertising the MUGA Presentation Meeting because it was not an HVRA event. AB said CB was of the same opinion with reference to Warrendene Road.	
11c	<b>Warrendene Road</b> AB reported that because the white lines no longer exist in the vicinity of Oak Leaf Farm, Warrendene Road will have a road closure from 7 pm to 6 am on 13 <sup>th</sup> /14 <sup>th</sup> October to enable repainting to be carried out.	RH
11d	<b>Coombe Lane</b> AI reported that photos had been taken of cars double-parked up Coombe Lane recently because the Village Hall car park was full to capacity. This was due to an unfortunate break down in communications between the Village Hall and the HV Football Club Chairman, that a huge dance event, held every two years, was taking place in the Village Hall, clashing with football match that led to parking overload. AI understood that HS had forwarded the photos to MS, Chairman of the Village Hall Committee, but he has not received them. AI emailed HS this afternoon asking if the photos could be sent to him so that he could forward them to MS. MS said that in the absence of evidence the Village Hall could not respond appropriately.	AI MS
12 12a	<b>OTHER REPORTS</b> <b>Speed Watch/NAG</b> RH would welcome more volunteers to assist with the monthly Speed Watch sessions.	

	The NAG Committee are seeking a volunteer from Hughenden Valley to join a Vulnerable Peoples Action Group, because the Scheme is being trialled in the Parish. RH is to request further information from the NAG about what the role entails before emailing Road Reps, especially as there have already been details received for everyone.	
12b	<p><b>Village Hall</b> MS reported that their planned investment programme is progressing with improved stage lighting that will be suitable for all types of performances, replacing the existing loud speakers with modern audio equipment, mixers, amplifier disc and acoustic panels. Also, improving the security by installing CCTV to act as a deterrent because the Village Hall is very dark.</p> <p>Activities include the forthcoming Art Exhibition and the Christmas Bazaar on 26 November when they will organise the lighting of the Christmas Tree and Carol Service on the same day. Hughenden Valley Players who meet every Monday evening are rehearsing Dick Whittington for performances on 20, 21 and 22 December.</p>	RH
12c	<p><b>Hughenden Parish Council</b></p> <p>Cllr Peter Gieler sent a note to say HPC had provided £1,000 match-funding for the Lolly-pop person in Valley Road.</p> <p>He reported that:</p> <ol style="list-style-type: none"> <li>1. Hughenden Parish Council has granted up to £1000 in matched funding for the Lollipop Crossing in Valley Road. We are beginning to view this as an ongoing commitment</li> <li>2. Verge and Hedge Cutting. HPC are still in negotiations with BCC regarding the Parish responsibilities vis a vis County Council. The clarification centres around what is classed as urban and what is rural. I have raised issues with both Parish and BCC re the condition of Warrendean Road, Coombe Lane, Valley Road (towards the Church) and hedges on Cryers Hill</li> <li>3. I have reported Cryers Hill footpath as unsafe for pedestrians and have been informed that there has been some cut back and more will follow in the winter. I have also raised the issue that it is not possible to report anything on line re Cryers Hill. BCC have an error on their page which wrongly states that Cryers Hill is the responsibility of the Parish.</li> <li>4. HPC are supporting the upcoming Film Festival which includes presentations at Hughenden Village hall.</li> </ol>	
12d	<p><b>HVDIG</b></p> <p>AI said he was supposed to receive Water Sampling Kits, and when they arrive anyone is welcome to join him and David White to carry out sampling. They had previously sampled downstream and discovered that the phosphate and nitrate concentrates are very low here.</p>	
13	<p><b>AOB</b></p> <p>MS referred to the unauthorised steps from the Graveway that Paul Jenner had highlighted at the previous meeting. After surveying the area he considered them unsafe, being made of bits of wood. He will task the Village Hall team to remove them and return the bank to its original state.</p> <p>There being no further business, the meeting closed at 9.05pm.</p>	
14	<p style="text-align: center;"><b>Signed.....Angus Idle Co-Chair</b></p> <p style="text-align: center;"><b>Date.....1st November 2016</b></p>	AI JI

**Hughenden Valley Residents Association**  
**Treasurers Report**  
**04/10/2016**

<b>Deposit Account</b>			
Statement 31st August 2016		£	2,061.17
Transfer to/from Current Account			
<b>Total At</b>	<b>04/10/2016</b>	£	<b>2,061.17</b>
<b>Current Account</b>			
Statement 31st August 2016		£	2,080.62
Transfer to/from Deposit Account			
<b>Total At</b>	<b>04/10/2016</b>	£	<b>2,080.62</b>
<b>Cash &amp; Cheques in hand</b>			
Cash Held		£	220.73
Cheques Unbanked		£	5.00
<b>Total At</b>	<b>04/10/2016</b>	£	<b>225.73</b>
<b>Total Overall Funds</b>			£ <b>4,367.52</b>
Uncleared Cheques	100324	£	45.00
			-£ 45.00
Uncleared Payments in	16/09/2016	£	375.00
			£ 375.00
Known liabilities yet to be paid			£ -
<b>Available Funds</b>			£ <b>4,697.52</b>

**Notes & Highlights:**

Advertising Revenue received for 2016 so far	£	2,741.00
Subs received so far for 2016-2017	£	920.00
Subsidy received from Parish Council	£	520.00