

**MINUTES OF THE HVRA EXECUTIVE COMMITTEE MEETING HELD ON
6th JUNE 2017 AT HUGHENDEN VALLEY SMALL HALL**

CONFIRMED

WELCOME

Janet welcomed everyone to the meeting.

ACTION

1. PRESENT

Janet Idle (Chair)	Angus Idle (Co-Chair)	Jerry Morley (Vice-Chair)
Peter Cannon (Treasurer)	Rosemary Hewitt (Secretary)	Al Bowyer Andrew Capey
Heather Dempsey (HPC)	Lin Smith	John Dockett Hilda Stearn

2.

APOLOGIES FOR ABSENCE WERE RECEIVED FROM Clare Atkinson, Anna Burniston, Christine Bowyer, Becky Bonnerjea, Karen Dynes, James Perkins and Peter Gieler (HPC).

Road Reps who do not attend meetings:

Virginia Foster Alison Gieler Dave Mynors Carole Palmer

Reports, written or verbal, are welcome from all members whether they attend meetings or not.

3.

THE CHAIR will try to make the meeting shorter if possible.

4.

APPROVAL OF THE MINUTES OF THE LAST MEETING HELD ON 2ND MAY 2017

The Minutes were signed as a correct record of the meeting with the following amendments:

Item 2 – Add Lin Smith to the list of apologies

Item 9a) Publicity 2017 - Delete “his Editorial Team” with “he”. Delete ”received” and add “invoiced”.

Item 10 WEBSITE – Delete the last sentence of the last paragraph.

5.

MATTERS ARISING FROM THE MINUTES

Item 14a) Speed Watch/NAG – RH had arranged for the MVAS located outside Deeters to face traffic approaching from the direction of High Wycombe.

Item 13c) – JI stated that Cllr David Carroll had raised the state of Bryants Bottom Road with Transport for Bucks’ technicians who did not consider the road a priority but it is on his list for repair in due course and that he has to work within a limited amount of money. **HS** will be taking this matter further as a resident.

HS

14e) JM clarified that the Police will attend accidents in specific circumstances. Most accidents are insurance record only. If the Police do not attend then Bucks County Council do not receive a report and so an accident will never be recorded as having occurred.

6.

TREASURER’S REPORT from Peter Cannon, the new Treasurer

For the first two months of the new financial year to the end of May there were receipts of £2,610 made up of advertising revenue from *Hughenden News* plus subs, less printing costs of £1,500 for the last issue, £100 for the website as well as the printing costs for the Senior Citizens Event and AGM Cheese & Wine expenses. £3,900 is in the Current Account and £2,016 in the Deposit Account. There is a surplus of £573 to date.

The Bank Mandate now needs changing because **PC** has taken over from Al Bowyer. Presently two signatures are required on cheques and **PC** sought approval for his proposal :-
That cheques will require only one signature by either himself, the Co-Chairs or the Secretary for amounts under £2,000, and two signatures for amounts over £2,000.

He added that it would be helpful to be able to pay some payments by bank transfer and to view the account details on-line. Although **AB** had carried on with two signatures he believed that if you do on-line banking it made sense for the Committee to approve the proposition.

PC had prepared an "Extract of the Minutes" in which his proposal was stated. **AC** moved to accept it, seconded by **JD**. The Committee **agreed** but **RH abstained**, and because this was a departure from the current position a discussion ensued and **it was agreed unanimously** that a paper audit/trail against each Invoice was essential as a safeguard against fraud.

7.
7a)

DIARY DATES FOR 2017

Saturday, 17th June – Senior Citizens Party commencing 4.45 – 8 pm

CB has only one volunteer and requires help with the preparation of the food. She will be emailing Road Reps for help. 2pm to set up the Hall. Janet, Angus, James and Lin are happy to help. Angus will be on the door greeting everyone. Gavin Mole and his son Tom will provide the Entertainment.

7b)

CB
Helpers

8. **Saturday, 21st October** – HVRA Potter Quiz.

8a)

8a i) **HVRA COMMITTEE BUSINESS ARISING**

Updates from the AGM

Cycling, MUGA and Village Signs – These items will be put on the Agenda of the next meeting.

Cycling – The Co-Chairs had been in contact with Christian Harris who raised the issue at the AGM and Mr De Rocha from Naphill with a view to bringing them together to discuss their ideas with a WDC Planning Officer and passing them on for the Committee to consider.

Ji had not had the opportunity to speak to David Bailey at the National Trust who she thought would not necessarily say no to the idea. Valley Road is dangerous to cycle along, although **RH** did see two very young lads wobbling as they cycled in the road!

8a

ii)

St Johns Ambulance – As a result of her enquiries, **Ji** reported that the cost of a 3-hour Practical Session of *Community First Aid* held either in the morning, afternoon or evening is £25 + VAT per head with a minimum of 8 and a maximum of 14 taking part. Discussion followed about who was to pay, whether individuals or the HVRA paying half. Some comments were very critical and some positive. The HVRA holds functions and, in the past, has had qualified first-aiders on site but these people have moved away. **AC** believed it was very important to know what not to do and what to do in the event of an accident, and that the HVRA should take a lead on this as a way of encouraging community spirit in the village. **JM** added that it was a good neighbour scheme. **LS, RH** and **Ji** were happy to attend and pay the full amount. **HD** suggested we ask Natalie Judson if BCC would be prepared to pay for the sessions. **Ji** has approached the Road Reps, and depending on the response she will seek further information. Volunteers working in the Village Shop had also expressed an interest.

Ji

Ji

8a

iii)

The Co-Chairs sent a letter thanking Dave Brown and James Palfrey from the RAF for speaking at the AGM and **AB** will get in touch with Dave Brown to organise a Heritage Tour of the Bomber Harris Room and Tunnels. **Ji** will send **AB** his contact details.

AB
Ji

8b)

Road Rep/Street Association Rep – Natalie Judson had visited **Ji** about the Street

Association initiative. A meeting is to be held on 9 July between 1.30 – 4 pm at Gt Kingshill Village Hall. Similar meetings had previously been held in the Parish Council Office and in Naphill. She expressed concern about getting sufficient up-take and had emailed Road Reps

about the project. As there was some uneasiness about her having our email addresses without our consent and knowledge **JM** suggested that Natalie Judson be contacted with a request that she blind-copies everyone on her list asking if they wish her to have their personal details and if not, to delete them. Each Road Rep now has an Information Pack from the Street association. **JJ** stressed that it is each Road Rep's personal decision as to whether they wish to work with another resident as the Street Association Rep/ Neighbourhood Watch Rep, or prefers to take on both roles. She has only received 6 responses to date but needs to hear back from everyone else to allow progress to be made.

**SOME
ROAD
REPS**

8c)
8c i)

JJ

Friars Gardens

New Road Reps –The Co-Chairs, together with Susan Sharp, visited residents in Friars Gardens, a very large area that is steep in places with steps up to front doors, and will require three Road Reps. She has three names and will progress this and advise **JD**.

8c
ii)

Letter from David Sharp - The Co-Chairs have received a thank you letter for the book token which he had now spent.

ALL

8d)

Trees Avenue – Garage Sales on 25 June – The Co-Chairs had been contacted by a resident who is organising at least 15 garage sales, commencing 1pm to 5 pm. All welcome.

8e)

Litter - Referring to this issue, **HS** said the amount in the "Rec" was appalling, stressing that as so many people are using the Village Hall it adds to the problem. After football, neighbours find coffee cups and litter scattered about, and **HS** has found bottles in her hedge, The gate is no longer shut at night and there is potential for anti-social behaviour. She had also raised this issue with the Village Hall Committee and asked the Football Club to remove CDs that are scattered about, but they refused to co-operate citing that dog walkers should pick up their dog's poo. She also added that the far field is owned by the Parish Council and could warn that if it is not looked after the land will not be leased. The Village Hall Trustees lease the playing field to the Football Club and they should be told to clean up

. **JJ** said that the Leases are presently under consideration between the Village Hall and the Football Club for legal reasons.

JJ

As a way forward, **JM** suggested that the Parish Council informs the Village Hall Committee that the gate is not shut at night potentially leading to anti-social activity and that there is an increase in litter which is not acceptable. It was queried whether **HS** had called the police, for any reason, and that proof of litter would be needed. **LS** stressed that the responsibility for shutting the gate each night would fall on someone. **JJ** was asked to write to the Football Club at the problem of litter but she pointed out that 3 nights a week teams go up to Pipers Corner School to practise on their All-Weather Games Area and also to Magnolia Park. Solutions such as having CCTV and extra lighting on a timer were discussed.

9.
9a)

JJ thanked **HS** and her husband for coming out late at night to check-up on the car park. **HS** said her husband used to come out and lock the gate.

**AC
AC**

WEBSITE

Working Sub-Group – **AC** reported a very interesting meeting with some members of the Committee and that he is still open to discuss ideas with anyone else on how we should use the website etc. Although in the exploratory phase at the moment, he had made some changes to the contact list and calendar of events. **AB** asked for the designated email address for the Treasurer to be changed and **JJ** asked if emails could be re-directed to them as Co-Chairs of the HVRA because they do not receive any under the "Chairman".address.

AC

9b)

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Future Plans - AC said the crucial question is what is the core function of the website and he will make a suggestion in due course. He can set up a web page to divide responsibilities on content.

10.

HUGHENDEN NEWS – The deadline for copy is 23 June. **JD** had sent out a reminder together with a search for a suitable cover photo. He had received an article from David Bailey of the National Trust.

11.

11a) **PLANNING SUB-COMMITTEE REPORT**

Property Spy Plots - RH reported receiving several emails from an owner of two plots on the "Property Spy" field and explained in detail his position. The Committee discussed the matter but **agreed unanimously** that this issue is beyond the remit of the HVRA and that there is very little that it can do on the matter. The Co-Chair had also received an email from another plot owner and had replied in a similar way.

11b)

Extension of Flint Cottage (joined to Bread Oven Cottage) in Bryants Bottom was refused planning permission. WDC Planning Officers were minded to approve but Cllr David Carroll had been persuasive in his arguments against the proposal to massively extend the property.

RH

11c)

Street Signs - RH reported the Uplands Conference Centre sign was not the responsibility of WDC but the owners of the site. The street signs for Hughenden Surgery Sign were not erected by WDC. BCC is to be contacted.

12.

12a)

ROAD REP REPORTS

12b)

Valley Road – The abandoned car has now been removed.

Burnham Road – A resident reported that he had suffered vandalism to his car when it was parked there whilst plastering works were being carried out at his property. All four tyres were slashed. He reported this incident to the police.

12c)

Warrendene Road – In heavy winds several overhanging tree branches had been blown down onto the road. A car that has been stationary on the verge for some time was moved by the owner in order to cut the grass and then put back again.

12d)

Coombe Gardens - HS reported that from time to time cars had been parking-up in Coombe Gardens and that it was obvious what is going on without more explanation.

12e)

Playing Field - JI reported that a drone had been flying over the recreation ground emitting a very loud noise. She had previously asked **MS**, Chairman of the Village Hall Committee, to put up a notice forbidding the use of drones but he thought then that it was unnecessary. **HS** had reported at least 2 drones. She has learned that flying below 50 metres is considered a risk, and the Village Hall Committee need to put up a sign saying what is and what is not acceptable on the playing field because it is very distressing for dogs when they hear the loud noise of a drone. The security and surveyance of our houses and car park must be considered and drones need to be flown away from public areas. All incidents should be reported. It was **agreed unanimously** that something has to be done to deter the flying of drones in our public place. ***This is not an issue for the HVRA***

Everybody

13.

13a)

OTHER REPORTS

Speed Watch/NAG - More sessions of Speed Watch continue to take place on a random basis each month but volunteers are always needed. **RH** has received numerous complaints about the increased number of lorries using Valley Road. Also, one elderly female resident had to reverse back down Stocking Lane because a Country Supplies lorry

Clarified

was coming the other way. These large lorries should not be using this route. Sometimes you can see the driver's name on the lorries if you have to report them.

During a cycle event which came through Bryants Bottom five lorries were told to park their lorries in Valley Road as the cyclists passed through thus causing an obstruction.

13b)

13c) **Village Hall** – No report

13d) **Village Shop** – No report

13di)

HPC – In the absence of Peter Gieler, **HS** said she was acting as his official representative. The Parish Council is exploring the possibility of having a MVAS on Coombe Lane because of the speed of traffic going up and down the hill.

13dii)

13diii) There are playground safety issues at the moment. The slide on a large piece of equipment has been cordoned off because it is set at the wrong angle and is not therefore safe.

13div) The Notice Board, given by Trada, by the telephone box on Valley Road, needs to be cleaned and up-dated. Also, the phone box is looking very sad. **JI** stated that BT is keeping it and a defibrillator may be located there eventually.

13e) **HS** again raised the issue of the recently installed access road across the field to Hopkins' Estate farm. **JI** said that at a previous meeting there was a request that she should speak to Mr Hopkins. She has spoken to him, she has discussed this at the Parish Council Planning Committee and with Wycombe District Council, and so she did not have to write to any of them. The Parish Council had written to Mr Hopkins, the Chiltern Society and the National Trust.

HVDIG - AI praised their blog and thanked **JM** for passing on information about the blocked culvert. He went to explore it by going into the tunnel and taking some photos.

The meeting closed at 9.52 pm and everyone was thanked for attending.

Signed.....

Date.....

