

**MINUTES OF THE HVRA EXECUTIVE COMMITTEE MEETING HELD ON  
3<sup>rd</sup> April 2018 AT HUGHENDEN SMALL HALL**

**UNCONFIRMED**

**WELCOME**

Angus welcomed everyone to the meeting.

**ACTION**

**1. PRESENT**

|                    |                       |                          |                             |
|--------------------|-----------------------|--------------------------|-----------------------------|
| Angus Idle (Chair) | Janet Idle (Co-Chair) | Peter Cannon (Treasurer) | Rosemary Hewitt (Secretary) |
| Andrew Capey       | John Dockett (Editor) | David Mynors             | James Perkins               |
| Lin Smith          | Michael Sole          | Anne Smart (Visitor)     |                             |

Jl was pleased to introduce Anne Smart, the Street Association Rep for Boss Lane, who had come along to see how our meetings work, adding that perhaps she may wish to assist the Editor in the pre-publication of *Hughenden New*, though she had not said "yes".

Jl gave a special mention to John Dockett who, despite being a hospital emergency and ending up in intensive care, soldiered-on with anti-biotics and still managed to produce the magazine in time. The Committee showed their appreciation with a round of applause.

**2. APOLOGIES FOR ABSENCE** were received from Christine & Al Bowyer, Anna Burniston, Karen Dynes, Daphne Hicks (who had to dash off to A & E), Janet Howe, Paul Jenner, Jerry Morley and Clare Atkinson.

**3. THE MINUTES OF THE LAST MEETING HELD ON 6<sup>TH</sup> MARCH 2018** were read, approved and signed as a true record of the meeting with the following amendment on page 3, **8 c) iv) Bryants Bottom**, line 4 – delete "sludge" and amend with "concrete sleeve drains".

**4. MATTERS ARISING FROM THE MINUTES**

**Item 8 a) ii) Traffic/Roads, Para 3**

As Jl had agreed to monitor future accidents/incidents on Coombe Lane she reported that since the last meeting another heavily laden lorry had got out of control careering down the hill backwards. Please see **Minute item 8 a) ii) Traffic/Roads**.

**Item 10 d) ii)**

As several queries were raised regarding the Hughenden Parish Council Sign & Fly-Posting Policy by those who had not attended the previous HVRA meeting, **it was agreed** that further clarification should be sought from the Parish Clerk.

**Feed-back  
required**

**5. WELCOME TO David Mynors**

Jl was pleased to welcome David Mynors to the meeting, the long standing Road Rep for Trees Avenue who is rarely able to come to the meetings. He is also a stalwart in carrying out the MVAS battery changes.

**6. TREASURERS REPORT**

The Treasurer had produced a Balance Sheet and Income & Expenditure Account up to today's date, which is virtually up to the end of the financial year, showing a surplus of income over expenditure of £2,161.75, that includes a small amount of income from the Spring Newsletter. He has invoiced all the advertisers who are obliged to pay by 11 April and three have paid already. Advertising revenue is £4,215. There is £5,063.74 on Deposit and £2,504.70 in the Current Account.

PC has an Invoice for the Spring Newsletter which he will pay at the end of the week. HVRA's finances are in good shape with Subs being received from 71% of households. They will remain at £5 per household for next year.

**PC**

**7. HUGHENDEN NEWS**

- i) JD was pleased that the magazine went out in time and was available for Road Reps to distribute well before the end of March. He has been in touch with all the advertisers, and as a result should receive £4,685 which hopefully will cover the production costs of the next issues. With regard to the deliveries of the magazine, PC had arranged with Annie Jenkins and Diane Walker to cover Friars Gardens, and he will

**PC**  
Page 1.

cover Orchard Close. AB will deliver to residents in Hampden Road although the Co-Chairs had previously arranged that Carole Palmer will travel with them to help locate the properties. This needs to be clarified.

AB  
J & AI CP

ii) **8-page Hughenden News Spring Extra**

JD expressed disappointment that the Spring 2018 edition was not one of the most successful editions because there had been several omissions, mainly because he had been very unwell. JD and the Co-Chairs suggested that we should create an 8-page *Hughenden News Spring Extra* that will include Nomination Forms for the election of HVRA Executive Committee Officers, a timetable of future events, information regarding the Village Hall Playground Sub-Committee plus several other items. This was agreed and the extra issue is to go out asap, around mid-April and at least three weeks prior to the HVRA AGM on 18 May. (Update: This was written, printed and delivered by 11/4/2018.)

JD, J & AI

iii) **HPC withdraws future financing of HV Playground**

MS explained that following a risk assessment of the playground equipment by the Parish Council, several dangerous items were identified and removed. For the last 15 – 20 years HPC have taken the responsibility of funding the replacement and maintenance of playground equipment but from last October it will no longer do this. Instead, it has handed this responsibility to all the Village Halls. Our Village Hall Committee was disappointed with this decision because they had not planned for the expenditure in their budgets. The Village Hall Committee has created a Playground Sub-Committee that includes 3 local parents with highly imaginative ideas to help raise funds to purchase replacement equipment. The launch was to be put in the Spring edition of the magazine, followed by contact with local businesses but the timetable has slipped slightly because it was not included. JD will email the images he already has to AI for that piece.

MS

JD AI

iv) **Presentation re HPC grant to HVRA for Production of Magazine**

JP reminded the Committee of HPC's new Policy on giving grants to Residents Associations to provide a village magazine.. Every year it has given money to all the RAs to produce a magazines, and for the past 4 years it has given the HVRA £520 annually. LS believed there was an obligation for Parish Councils to give grants to produce a magazines on its behalf but not to represent it. The HVRA is now required to give a presentation at the Annual Parish Meeting on 25<sup>th</sup> April on *Why are we still entitled to be given a donation?* It was noted that the Parish Council and its Councillors, inter alia, have submitted numerous articles for the recent and past editions.

**It was agreed** that the Presentation will be given by JI explaining why the grant should be maintained and identifying all the benefits to the community. As it costs more than £4,600 pa to produce the magazines then perhaps a higher amount should be suggested, bearing in mind that the Editor works exceedingly hard on a voluntary basis, without asking for expenses, to achieve a good advertising revenue stream. **It was agreed** that we should look into whether or not it is still an obligation for the Parish Council to give its grant? The HPC has already asked JI to speak on behalf of the HVRA. MS advised that the Village Hall Committee will also be giving a Presentation on how the money is being spent for the benefit of the community.

JI  
MS

8. **HVRA COMMITTEE BUSINESS**

8a) **Planning**

i) **Clappins Lane Field** – Up to 2000 people have objected to WDC's proposal to remove the field from the Green Belt. Naphill residents will attend the next HPC meeting with an 808 signature petition that includes 770 opposing WDC's proposal and the proposed 64 houses. JI highlighted the potential sewerage problems for Hughenden Valley.

ii) **Traffic/Roads**

**Coombe Lane** – As discussed in March, **it was agreed** that JI is to record all Coombe Lane incidents/accidents from then onwards. The most recent being at 4am one morning last week when a heavily laden low-loader, carrying a 60-tonne Road Scraper, came down the hill backwards and out of control, mounting the grass verge in several places in an attempt to stop skidding. The driver called the Police. JM was there and recorded the driver's URN number. Bucks County Council have agreed to rectify the damage to the grass verges. AI also enquired of TfB about the footpath up the hill. Apparently more study is still required by TfB before any action can be taken. DM agreed.

TfB  
AI  
TfB

iii) **Bryants Bottom Road** – JP reported the appalling condition of the road that has existed for 2 years, made worse by the recent heavy rain that has exacerbated drainage and flooding problems. Three properties have put down sandbags to prevent flooding. Cllr David Carrol should be contacted as he is the Chairman of the Committee that oversees the Traffic Department to ensure that it is implementing the priorities. JP will send photographic evidence and draft a letter for AI. The Cycling Club should also be asked to write

JP AI  
Page 2.

- (Contact Rachelle Fountain) RF
- iv) **KGV Field** – Nothing to report although there is thought to be a website to view.
- v) **Hughenden Valley Landowners Association** has been formed by the owners of plots on the Property Spy field. RH had nothing to report but assured the Committee that the field lies outside the village settlement, protected by Green Belt Policy GB2 and has an Article 4 Notice on it. RH
- vi) **Orchard Farm, REF: 18/05066/PNP6A** – WDC **REFUSED** the Prior Notice Application on the grounds that the applicant did not provide sufficient evidence that the proposal to reinstate the derelict barn was for Agricultural purposes. A full application can be submitted if the applicant wishes to continue with this proposal.
- vii) **Silver Birches, REF: 18/05387/FUL** – The applicant originally got planning permission for a 3-bed house but WDC have **REFUSED** planning permission for a 4-bed house with extra road access, but to date the Planning Officer's Report is not available. RH PJ
- viii) **Bryants Bottom Road** – The viewing platform in the rear garden of Ivy Cottage was **REFUSED** planning permission and will have to be taken down, and another property that went to Appeal over a large Scandinavian shed is awaiting a decision. JP
- ix) **Unitary Authority** – JP reported that the Government has agreed in principle to the 4 local District Councils ie: Aylesbury Vale, Chiltern, High Wycombe and South Bucks combining with Bucks County Council to become one large Unitary Authority covering a population of 520,000. Further information can be obtained on [www.futurebucks.co.uk](http://www.futurebucks.co.uk) The Consultation period ends on 25<sup>th</sup> May. ALL OF US
- 8b) **Road Reps Reports**
- i) **Whitfield Road** – JI reported the large patches of tarmac on the road surface that have come off which require attention. AI to take photographic evidence. AI
- ii) **Boss Lane** – Anne Smart will take photos of the potholes in the road and pass them on to AI. AS AI
- iii) **Fleet Close** – The footpath from LS's house to the end of the road, in the direction of the school, is becoming dangerous because tree roots have pushed the tarmac up, breaking it in places making it a trip-hazard. LS to pass photographic evidence to AI. LS AI
- iv) **Coombe Gardens** – MS reported two large potholes at the entrance of the road that require filling. He will pass on photographic evidence to AI who will write to TfB on behalf of the HVRA regarding all the complaints. MS AI
- v) **Valley Road** – RH passed on residents' concerns that vehicles were speeding along the road and DM assured her that the Police camera van is frequently in place near Deeters.
- vi) **Trees Avenue** – The replacement gully across the bottom of the road does not get blocked but the one across Trees Road is always blocked and not doing the job. DM successfully collects his subs by putting a note through residents' doors with a request that they put them through his letterbox.
- vii) It was agreed that some local roads are in an appalling condition and should be reported to Cllr David Carroll, and that Bryants Bottom Road should have high priority. AI DC
- 8c) **AGM Speaker – Friday, 18 May in the Large Village Hall** AGM  
 JI was pleased that Charlie Monroe will give a presentation, including a film and various items of interest, on the Royal Star & Garter Home that will be opening in the Hughenden Quarter in October. J & AI  
 Volunteers will be needed to set up the Hall from 6.45pm onwards, including someone with audio/visual experience. Hall available from 1pm. Nomination Forms will go out in *Hughenden News Spring Extra* during mid-April. The Secretary will organise the Election of Officers as well as providing the Cheese & Wine. HVRA  
 J & AI  
 RH
- 8d) **Senior Citizens Treat - Saturday, 16 June**  
 JI confirmed (via AB) that **BANJOVI**, a local group, will provide the entertainment. They had planned to entertain *The Good Companions* in March but due to bad weather it was cancelled. The hall will be available from 10:30am. Doors open at 4.45 pm. Invitations will be sent out in good time. C & AB will organise the food and JI or AB will send round a Help List. RH to help, and volunteers will be needed to

provide transport, set up the Hall, prepare the buffet supper, serve the wine and assist with the buffet etc. DH will help to welcome guests. There are various offers to wash up and clear away at the end the evening. A Master of Ceremonies is needed too. JI will write to Road Reps seeking the number of Senior Citizens in their road. A first-aider will be required for the evening.

RH DH  
HVRA  
JI

**8e) Crowdfunding for the Community Doppler Scanner.**

As the HVRA offered to publicise the Appeal, RH has circulated relevant information and the JustGiving web address to the Secretaries of Gt Kingshill RA, Widmer End RA and NAWARA who are pleased to help, as is the RAF Base Commander. To date £500 has been raised from those wishing to support the Appeal. (Has since been updated.) Anne Smart, a member of the Patients Participation Group, has met with JM and Simon Kearey, as well as Dr Gallagher who confirmed that the money raised will buy the Scanner, and the nurse training will be paid for by the Surgery. She has also consulted her neighbour who is a Vascular Surgeon. The posters in the Surgery lack impact and could be improved. AS will be raising the issue at the next meeting of the PPG. Hughenden News will continue to support the Doppler Appeal.

AS

**8f) Village Day – HVRA Participation on Saturday, 14 July.**

MS confirmed that the pre-publicity has already appeared in the magazine and on their Website. The Organising Committee have met every month since September and plans are well advanced for another successful Village Day. JP and LS have attended the meetings on behalf of the HVRA. As Diego, the drinks company, have refused to support events where children are present JP will need lots of support on the day, especially with the preparation of the Pimms, e.g. cucumbers and strawberries need chopping up, as well as help serving throughout the afternoon. LS, RH, DM and AB offered to help. LS to source the most appropriate disposable glasses to use.

JP

LS, RH, DM  
Anna B, LS

**8g) Street Association Update**

Anne Smart confirmed that JI had attended a meeting in her place, and that she had not resigned from the Street Association but from being the Ward Lead. She had put posters up around the village advertising the Wednesday Afternoon Get-togethers in the Village Store/Coffee Shop but they had been removed by someone. Invitations were delivered to every Road Rep for potentially every house in Hughenden Valley. Cllr Simon Kearey, Stan Jones, Jerry Morley all attended the first meeting but out of the whole village only one person turned up. There has been very poor support on successive Wednesday afternoons as well. There had been numerous write-ups in *Hughenden News* by several others but not by her. As a result of this experience she believes there is no need for her role as Ward Lead but she will continue to be the link with County. The shop will be offering *Afternoon Teas* on Wednesday afternoons and there are sufficient volunteers who would be willing to help. She has liaised and spoken at length with JI and believes the HVRA Road Reps do a good job, and that if the whole community pulled together as one then the Street Association will work and a lot of progress could be made.

AS

**9. WEBSITE**

AC relies on material being passed to him for uploading, eg. HVRA AGM, Senior Citizens Treat and Village Day plus anything else we wish him to publicise.

ALL OF US

**10. OTHER REPORTS**

**10a) Speedwatch/NAG**

- i) PC Lee Turnham will not be free to supervise the Speedwatch sessions for several more months. Because of inclement weather and some volunteers being on holiday no Speedwatch sessions were held in March, but they will resume shortly.
- ii) Dog fouling remains a constant problem and when dogs are off the lead they can cause harm to ground-nesting birds.
- iii) No crime has been committed in Hughenden Valley for the past month or so but other wards have experienced several instances of car crime and break-ins.

RH

**10b) Village Hall**

- i) The Ubiquitous Theatre's recent production of "*My Mother said I Never Should*" played to a packed house each night. The audience were not from the village because they circulate their own publicity and attract their own followers but the Village Hall ran the bar. It was a good production and well worth seeing. The next theatre group will be performing on 10, 11 and 12 May.
- ii) The small room by the front entrance hall is currently being refurbished with better facilities for offering bar service. The cupboards are being replaced with more appropriate equipment.

Page 4.

iii) There is a notice outside the Hall advising that the CCTV is in operation. The recording will be reviewed only if an incident occurs and erased after 28 days.

10c) **Village Shop** - No report received

10d) **Hughenden Parish Council** – No report received.  
MS queried why Councillor HS was asked not to attend the meeting and JI explained that there was a considerable amount of HVRA business to get through plus future events to plan for and organise, such as the AGM etc. She was invited to send in a report but declined to do so.

10e) **HVDIG** – Nothing to report.

11. **DATA PROTECTION – MAY 2018**

AC advised that new regulations will come in at the end of May which will change things for Charities, but little for the HVRA. As there is a Data Protection obligation we should be using Blind-copies when emailing a large group and to people who don't know each other. Personal information should be protected from a wider circulation. If we have the email addresses of members of the HVRA who live in our road we should not give the list to others or organisations.

**Road Reps**

MS believed the HVRA should establish a general Data Protection Policy and AC **agreed** to do this.

**AC**

12. **AOB**

i) The Hughenden Surgery will be holding a "Protected Training Day" on Thursday, 19 April when the Surgery will not be open in the afternoon

ii) The Annual Parish Meeting will be held at Naphill & Walters Ash School, Naphill on Wednesday, 25 April at 8pm. All electors of the Parish can attend and vote at the meeting at which any Parish matter can be raised.

**All electors**

The meeting closed at 9.35pm.

**Date of the next meeting - Tuesday, 1<sup>st</sup> May at 7.30pm in the Small Hall.**

**Signed**.....

**Date**.....