

## MINUTES OF ANNUAL GENERAL MEETING OF HUGHENDEN VALLEY DIG

Elwood, Valley Road, Hughenden Valley, High Wycombe Bucks HP14 4LG

Wednesday 11<sup>th</sup> July 2018 at 6pm

### Attendees:

David & Debbie White (DW/DAW)  
Paul & Carolyn Woodford (PW/CW)  
Matt Hopkins (MHo)  
Iain & Deborah Lemon (IL/DL)  
Rebecca Morrison (RM)  
Simon Cook (SC)  
Martin Hall (MH)  
Sarah Mustapha (SM)  
Angus Idle (AI)  
Simon Kearey (Hughenden Parish Council) (SK)  
Geoff Wickett (Hughenden Parish Council) (GW)

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*Apologies: Sam Morrison, David Carroll, John Gladwin*

### Agenda:

1. Chairman's look back at 2017/2018
2. Financial Review
3. Election of Committee
4. Looking forward
5. AOB

		Action
<b>1.0</b>	<b>Chairman's look back at 2017/2018</b>	
	DW outlined that it had been a "quiet" year for HVDIG. Gareth Evans (Thames Water) has provided a progress update on the "Little Marlow Drainage Strategy Document" which is currently at Stage 1 and this has been placed on the "Documents" page of the HVDIG website. During 2017 work has focused on a variety of surveys intended to highlight areas of infiltration or defects in the Thames Water network. These surveys followed on from the flow survey data collected over the winter of 2016/17 and desktop data collection such as sewer flooding questionnaires (SFQs) and Network Trigger Levels for Thames Water Ops. 2017 was a relatively dry year with groundwater levels unusually low which hampered the survey process. Groundwater levels have started to rise again due to a wetter period at the start of 2018 and Thames Water are going to undertake some new CCTV and Lift and Look surveys over	

the next month or so. They will be going back and re-surveying some key areas to ensure infiltration is still not present while also surveying some additional areas that were not inspected last year. They have put together an interim Stage 2/3 report (Risk Assessment/ Operational Options) which gives further details on our work and findings in 2017. This is undergoing the final internal checks and reviews and should be published in the near future on the Thames Water website.

Thames Water have also carried out maintenance work on the sewers in Valley Road that involved cleaning and jetting. The published Stage 1 of the "Little Marlow Drainage Strategy Document" provides a commitment from Thames Water to employ the two over-pumping/treatment units in Valley Road and Boss Lane should groundwater levels result in sewer flooding but DW advises residents to consider having in place their own backup plans for the period before they are deployed.

DW said that Bucks County Council had not come back to HVDIG to present further modelling work from Atkins supporting their proposal to create a culverted spur of the Hughenden Stream from Boss Lane through Mho's field. Alex Back (Bucks CC) provided the following update on Bucks CC work for HVDIG:

"Hughenden Valley is still in our pipeline projects list which will be started once the current projects are completed or we have more resource. Transport for Buckinghamshire – Jonathan Roberts has been keeping you in the loop with the work that they are doing in your area on Capital Drainage."

HVDIG welcomes that in May to July 2108 Bucks CC finally completed the work in Valley Road identified with HVDIG in 2014 and originally promised for May 2015 – clearing the drainage ditch and their pipework and fixing blockages in the culverted pipes from the road drains. It is even more welcome that after contact and correspondence with IL/DL and PW that they have gone further and increased the pipework and drain capacity - although probably not back to the level prior to 2002 when a section of the open ditch from the Village Hall steps onwards was culverted and piped.

Bucks CC have provided us with a link to their Land Drainage Enforcement Policy document. This covers the Council's responsibilities and powers for the management of watercourses in Bucks.

DW reported that Bucks CC have finally clarified their riparian duties and published their "Land Drainage Enforcement Policy" document, dated May 2018,

	<p>on their web site. HVDIG have been involved with Bucks CC regarding the Hughenden stream, especially where the council is both owner of a section and also the policy enforcer. HVDIG would recommend that residents or businesses in Hughenden Valley who have the Hughenden Stream running through their property should make themselves familiar with this document as it has important implications for them. There is a link on the Documents page of the HVDIG website.</p> <p>DW reported that in January, Wycombe Sound Radio had contacted HVDIG inviting a representative to come to their Studio in High Wycombe for a short, informal interview - about 10 mins - with Chris Phillips their MD. It was agreed that we should reserve this opportunity to such time when it would better suit the needs of HVDIG.</p> <p>Finally, DW thanked all HVDIG members for their work during the year and PW/CW for hosting the AGM meeting.</p>	
<b>2.0</b>	<b>Financial Report 2016/17</b>	
	<p>PW gave the financial report of the HVDIG accounts for 2017/18. The year was started with a balance of £99 of which £42 was spent on the licence fee for HVDIG's domain name and website, leaving a closing balance of £57. HVDIG would like to thank Bob Hawkins for producing and signing off the accounts. It was agreed to collect £10 per HVDIG household member to supplement the funds. The 2017/18 accounts as well as the AGM minutes will be posted on the HVDIG website.</p>	<b>SM/PW</b>
<b>3.0</b>	<b>Election of Committee</b>	
	All Committee members were nominated and re-elected for a further year.	
<b>4.0</b>	<b>Updates on Carriageway Drainage Works</b>	
	<p>DL gave a brief outline of the recent works carried out by Transport for Bucks (TfB) on the west side of Valley Road. Printed plans for all to take if wished. More details are on the HVDIG website Blog and Documents pages.</p> <p>MHo asked if the recent works had been signed off and if the levels and falls of the pipework had been checked - we require a scheme plan as well as the plans provided by TfB.</p> <p>DW and MH asked if there is a maintenance plan and budget in place?</p> <p>It was agreed that Mho will produce a paragraph to assist in obtaining scheme</p>	

	<p>plans for the work. HVDIG will then ask Bucks CC/TfB for scheme plans and details of maintenance plans and budget for the Valley Road pipework and drainage system.</p> <p>DL raised the point that her work would have benefitted from the added knowledge from members of HVDIG, and could we have some support in future? DW agreed if relevant.</p> <p>There was some discussion about future work proposed by TfB to raise the kerbstone height on drive ways near the bus stop and roundabout on Valley Road and it was agreed that individual householders should contact TfB (Jonathan Roberts) about this work.</p>	<b>Mho/DW</b>
<b>4.0</b>	<b>AOB</b>	
	<p>AI – said it would be good to have an item for the Hughenden Valley news regarding recent drainage works. PW agreed to take on responsibilities for submitting HVDIG input into the Hughenden News.</p> <p>It was agreed to set up an HVDIG meeting in a few weeks time to discuss and agree the direction of HVDIG activities for the coming year. SM to arrange a date.</p>	<p><b>PW</b></p> <p><b>SM</b></p>