

**MINUTES OF THE HVRA ANNUAL GENERAL MEETING  
HELD ON 17TH SEPTEMBER 2020 VIRTUALLY VIA ZOOM AT 7.15 FOR 7.30PM  
Minutes**

**PRESENT:** Angus Idle (Chair) Janet Idle (Co-Chair) Jerry Morley (Vice-Chairman)  
Sarah Johnson (Treasurer) Rosemary Hewitt (Secretary)

**ATTENDANCE:** 37 Households that included at least 44 paid-up Members

**Action**

1. **WELCOME:** In the absence of Angus Idle, who was having trouble joining the Zoom meeting, Sarah Johnson took the Chair. She welcomed everyone and expressed her thanks to all those who had joined the meeting to ensure it was Quorate and promised to make it a quick meeting.
2. **APLOGIES FOR ABSENCE** were received from Rev'd Keith Johnson, Pauline Cook and Alison Gieler
3. **APPROVAL OF THE MINUTES OF THE HVRA AGM 2018 AND ASSOCIATED REPORTS, AND THE RATIFICATION OF THE CONSTITUTION**

SJ hoped everyone had read the **Minutes of the 2018 AGM** and the accompanying Reports either via the HVRA website or a hard copy. She explained that they had been brought to this AGM because the 2019 AGM was Inquorate and although approved by those present at that meeting, they resolved that the Minutes be brought to this AGM to be ratified. The meeting was asked to approve them by a show of hands. **It was agreed unanimously that they be duly approved and ratified.**

SJ again asked if everyone had read the revised **Constitution** either via the HVRA website or a hard copy. The Secretary explained that all the text in black had been approved at the Inquorate 2019 AGM when it was resolved that it be brought to this AGM to be ratified. Attention was drawn to the text in red that covered several additional items relating to Quorums, AGM and EGM Attendance, Appointment of a Proxy and Conduct at all Meetings, including AGMs and EGMs. The amendments and the new items had been made in order to enable the Constitution to be a workable document, and to increase democracy by reducing the percentage of Households required to attend an AGM and an EGM to achieve a Quorum. The Secretary recommended adding "and EGM" to **AGM ATTENDANCE** to read **AGM AND EGM ATTENDANCE** in order to equalize the two meetings.

As there were no questions the meeting was asked to approve the Constitution by a show of hands and **it was agreed unanimously that the Constitution be duly ratified.**

4. **APPROVAL OF THE MINUTES OF THE HVRA AGM 2019 AND ASSOCIATED REPORTS**  
SJ asked if everyone had had read the **Minutes of the 2019 AGM** and the accompanying Reports either via the HVRA website or hard copy. As there were no queries the meeting was asked to approve them by a show of hands and it **was agreed unanimously that they be approved.**
5. **MATTERS ARISING FROM THE PREVIOUS MINUTES** – None
6. **CO-CHAIRS' REPORT**  
As the Co-Chairs were still unable to join the meeting via Zoom, Janet read the Report directly to the meeting via speaker phone. She highlighted events/activities throughout the year, commencing with the HVRA's involvement with the Hughenden Parish Council's 125<sup>th</sup> Anniversary celebrations last July. The Senior Citizens Party was enjoyed by many and members of the Committee helped with the preparation of food and various duties throughout the evening. The Tombola run by the HVRA at the Christmas Fayre in November was a great success. The Potter Cup Quiz in March and the AGM that was planned in May were cancelled due to lockdown restrictions applying during the Coronavirus pandemic.

They continued to keep in touch with Road Reps throughout this time by supplying updates and information to pass on to their residents and thanked them for spreading the #ViralKindness card that offered help to the vulnerable and those in need. They had enjoyed their time in the Chair for the past 6 years.

**It was proposed and agreed unanimously to accept the Report** which is attached in full.

**Report**

## 7. TREASURER'S REPORT

SJ presented the Accounts for the year ending 5<sup>th</sup> April 2020 which were displayed on each Household screen, explaining that the figures shown covered the past 4 years. Receipts from subs amounted to £2,515 which is 72% of the total number of Households giving 26 as the number necessary to achieve a. Quorum. Income from adverts for the Newsletter was £3,295 although a small amount was returned because two had been omitted by mistake. The Parish Council grant of £500 boosted income to £6,666 which is similar to 2016 but much less than the previous year due to a drop in advertising revenue and the loss of income from the cancelled Potter Quiz because of Covid-19. SJ believed the pandemic will have a bigger impact in the coming months.

Expenses were slightly less for the period because the Potter Quiz was not held and only one donation of £200 to the Clappins Lane Fighting Fund was given. The cost of the Newsletter at £4,800 is 70% of total expenditure but is offset by the receipts from advertising. Hiring the Village Hall for HVRA meetings and the Good Companions was £215 each. The Senior Citizens Evening was financed out of last year's Potter Quiz profit of £822. As a result of a push against litter the HVRA spent £100 on litter equipment. Total expenditure of £7,030 over Income of £6,660 resulted in a slight deficit of £364. which is about the same as in 2016.

SJ explained that she took over from Peter Cannon in November and that as she does not have sufficient time to continue in the role she is stepping down as Treasurer. She confirmed that the books are being audited.

**It was proposed and agreed unanimously to accept the Report** which is attached in full.

**Report**

In response to a question about why the cost of the Newsletter had increased to £4,898, it was explained that there had been an additional supplement to the regular 3 editions.

## 8. ELECTION OF OFFICERS FOR 2020/21

The Secretary had received Nominations Forms for 4 Officers positions prior to the AGM

<b>Chairman:</b>	<b>Peter Cannon</b>	Proposed by Andrew Capey, seconded by Jerry Morley
<b>Vice-Chairman:</b>	<b>Jerry Morley</b>	Proposed by Rosemary Hewitt, seconded by Michael Sole
<b>Treasurer:</b>	<b>Paul Woodford</b>	Proposed by Peter Cannon, seconded by Rosemary Hewitt
<b>Secretary:</b>	<b>Rosemary Hewitt</b>	Proposed by Peter Cannon, seconded by Roger Hewitt

The meeting was asked to vote for each Nominee individually by a show of hands. No-one voted Against and therefore it was by **unanimous votes that each Officer was duly elected.**

Jerry Morley proposed a **Vote of Thanks**, seconded by Rosemary, to Janet and Angus for their huge contribution and commitment to the HVRA over many years.

At this point in the meeting Angus was visible on screen and Michael Sole added his thanks on behalf of the Village Hall Committee saying he had enjoyed working with them, and that everything they had done was for the benefit of the community.

Angus expressed his disappointment that he had not been able to join the meeting despite trying hard to do so.

Andrew Capey wished to pass a **formal motion** that recognised Janet and Angus's commitment to the HVRA with many thanks for their sterling work throughout many years.

On behalf of the Village Shop, Louise Jones thanked Janet and Angus, as Co-Chairs of the HVRA, for their support of the shop since its inception.

As the past and future Vice-Chairman, Jerry Morley expressed his thanks to Sarah for Chairing the meeting so well, setting up and providing the Zoom Meeting Room, as well as being Treasurer for the past year. Elaine Merrilees also added her praise that Sarah had done a great job as Treasurer.

Jerry thanked Andrew Capey for keeping the HVRA website updated and for advertising the meeting on the HV Facebook page, and Rosemary Hewitt for all the work she has done before the AGM and throughout the year.

**9. ANY OTHER BUSINESS**

Sue Sidley, a parent at Hughenden Primary School, expressed concern about the parking problems at school pick-up and drop-off times despite Thames Valley Police Notices being put on windscreens and cones being put out by the headmistress that drivers drive over and squash. Catherine Hinds, a School Governor, will take the matter forward again. The parking problems at the school have been exacerbated by a Courier company parking several vans at the entrance of Spring Valley Drive. The Road Reps of Cherry Tree Close and Fleet Close had previously explained to the owner that if his parked vans caused difficulty in August the situation will worsen in September when school returns. The situation did improve but as it has worsened dialogue with him will continue.

**CH**

**CH/JB**

Peter, the newly elected Chairman, thanked everyone who had joined the AGM via Zoom which he believed was better than not meeting at all. He will be contacting all the Road Reps in a few days' time about the arrangements for the next Committee meeting.

There being no further business, the meeting closed at 8.45pm.

**Signed**.....

**Date**.....