

TERMS OF REFERENCE

HUGHENDEN VALLEY RESIDENTS ASSOCIATION DRAINAGE IMPROVEMENT GROUP (HVRA DIG)

1. Introduction

The name of this group is the Hughenden Valley Residents Association Drainage Improvement Group, HVRA DIG for short. The group was formed following the road and sewer flooding that occurred in 2014 and which saw neighbours coming together for mutual help and to work collectively with the authorities to improve flood defences.

The group is a fully integrated part of the Hughenden Valley Residents Association. It conducts its own meetings and actions in meeting its aims and objectives described at 2 below. The group reports on a monthly basis to the committee of the HVRA.

These Terms of Reference replace the DIG constitution dated 16 June 2021.

2. Aims and Objectives

- Establish the causes of the sewer, groundwater and surfacewater flooding in the Hughenden area
- Work with Agencies, including Councils, Water Companies and other organisations to identify and progress the range of solutions which could address flooding and reduce the risk of future flooding.
- Help where possible to conserve and promote the Hughenden Stream and ensure that any actions from the above objectives are consistent with this
- Report through the Chairman of the Residents Association and disseminate news and information to the HVRA membership

3. Membership

Membership of the Group is open to anyone. The Group maintains a DIG membership distribution list to which interested individuals may be added at their request in order to receive meeting, notifications, notes of meetings, updates and other items.

4. Management

- (a) The Group is run by Paul Woodford and Matt Hopkins
- (b) The Group aims to meet once or twice a year. Exceptional meetings may be organised at short notice as circumstances arise.
- (c) The Group will produce notes of meetings and distribute them via email to the DIG membership distribution List.
- (d) Paul Woodford will deliver reports as necessary to the Chairman of the HVRA.

5. Dissolution

The Group may be wound up at any time if agreed by two-thirds of those attending a DIG meeting and with the agreement with the Chairman of the HVRA.