

**MINUTES OF THE HVRA EXECUTIVE COMMITTEE MEETING
HELD ON TUESDAY, 4TH OCTOBER 2022**

CONFIRMED MINUTES

WELCOME

Peter Spence welcomed everyone to the meeting and thanked them for attending.

PRESENT

Peter Spence (Chairman)	Andrew Capey (Vice-Chairman)	Rosemary Hewitt (Secretary)
Jill Armshaw (HVRA & HCP)	Peter Cannon	Cacs Hinds
Janet Howe	Angus & Janet Idle	Jerry Morley
Brenda Morris	Nancy Pomfret	Becky Rycroft

IN ATTENDANCE:

Louise Jones (Shop)	Michael Sole (Village Hall)
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ACTION

1. **APOLOGIES FOR ABSENCE** were received from Paul Woodford, Julia Grant and Elaine Merrilees.

Road Reps who do not attend meetings: Sam Booth, Paul Jenner and Dave Mynors.

Reports, written or verbal, are welcome from all members whether or not they attend meetings.

2. **THE MINUTES OF THE LAST MEETING HELD ON 6TH SEPTEMBER 2022** had been circulated and read . It was proposed by Andrew Capey and seconded by Jerry Morley that they be approved as a correct record of the meeting.

3. **MATTERS ARISING**

Item 5b) Hughenden Parish Councillor , page 1, para 3

- BM passed her written submission for a bench on the grass verge adjacent to Deeters to JA who will pass it on to the Clerk. She had also sent a letter to her South Maundin residents asking for ideas and a plea for people to join in but had not received any replies.

Item 5b) page 2, para 1

- PS had written to all Road Reps with a request to pass their ideas for community projects on to him for further discussion at the November meeting. He had already received several proposals, one of which was outside the scope of the grant scheme and stressed that as a group we will need to judge them on the desirability of the application, whether it is good for the village and how many people it will benefit as well as considering the cost, bearing in mind the HPC's grants are from £250 - £2,500. Some proposals could involve outside bodies, and we need to consider whether we have the resources to take on these projects, not just RH and PS leading, but would need someone to champion each project. PS hoped he could put a list together before November.

**PS/ideas/
Nov Mtg**

Item 5b), page 2, para 2

- As AI had not forwarded his request for a real-time solar bus timetable to PS for onward transmission to the Parish Council, he was asked to do so again. AI reiterated the importance of all Coombe Lane issues being dealt with in a holistic way.

AI > PS

Item 7a) Planning for the Future

- PS referred to his notes in the Appendix to the Minutes about Securing the Future of the HVRA because of his concern that as most of us are getting older and the next generation is not coming forward, he believed the HVRA needs to more actively utilize social media, WhatsApp etc.

- JH, as Road Rep in Bryants Bottom, is finding it difficult to collect some subs as the younger residents would like the magazine to be available online. This suggestion has been raised on numerous occasions in the past when the £5 sub that members pay for a hard copy has been discussed. After some discussion, with some in favour, and others preferring hard copies, AC agreed to put back-copies of the magazine on the website:
<https://hughendenresidents.org/magazine>

AC/Mag on-line

Item 7a) page 3, para 2, Hughenden Surgery and Update

- PC had made contact with Anne Smart. She has now stepped down from the PPG, and the new Chairman has now also stepped down. AC will register his interest in joining the PPG.

AC > PPG

Item 7b) Fire Alarms & Carbon Monoxide Detectors – Talk

- AI was asked to pass on to PS the relevant correspondence to progress this matter.

AI > PS

4. COUNCILLOR REPORTS

- a) **Buckinghamshire Councillor** - None
- b) **Hughenden Parish Councillor**

JA explained that her role as a Parish Councillor, when attending a HVRA meeting, is to liaise and listen, not to give a report as she has no power to do so. She has two hats, one as a Parish Councillor and the other as Road Rep for Bryants Bottom south. When viewing the HVRA Constitution on the website, she noted it was a “Draft” with some text in red.

[NOTE: This has been remedied because the Ratified Constitution is now on the HVRA website:
<https://hughendenresidents.org>]

Although there is no mention of a Parish Councillor sitting on our Committee, JA is happy to do so but not to give a report.

5. TREASURER’S REPORT and accompanying reports were circulated prior to the meeting.

In the absence of the Treasurer, PS noted that little has happened since the last meeting although receipt of subscriptions was slightly down compared to this time last year. However, he acknowledged the great job that Road Reps do in collecting the subs and praised, in particular, the huge sum that Elaine had collected, of **£325**. Very well done, Elaine!

6. HVRA REPORTS

- a) **Chairman** – PS attended the HPC’s Road Safety Working Group the previous day but had nothing of relevance to this Ward to report. He had also attended the NW Chilterns Community Board’s TRIAG meeting (Transport & Road Issues Action Group) where mention was made to the Green Way Route (cycleway) that is proposed from Aylesbury and Princes Risborough through to High Wycombe, with the route coming through here. Both Bucks Council and National Government will be supporting this project.

PS has identified several people in the village, some of whom are Road Reps that do not attend meetings, in an attempt to bring in a younger group of people.

- LJ suggested recruiting Youth Road Reps as she is aware that the young people who work in the shop are working towards the Duke of Edinburgh’s Award scheme. Also, an approach could be made to local secondary schools with children living in Hughenden Valley.
- AI suggested holding an event where residents could get to know the HVRA Committee and Officers.
- PC suggested finding out what residents want via a Questionnaire, the results would be analyzed and published in the magazine.
- When AC was a Parish Councillor he was involved with an online Survey, that was not a census, and revealed some useful points. The top priority was **Speeding traffic**.

- i) **Christmas Fair, Village Hall - Saturday 26th November 10am – 4pm**
 PS was approached by Kerry Franklin of the Village Hall Committee to ask whether the HVRA will be running the Tombola again. She is trying to change the nature of the Christmas Fair to become a Craft Fair and as such does not want the stage to be the location of the tombola. As the Officers' initial response was negative, MS spoke to PS offering any location in the hall to set up. NP queried why the stage could not be used and was informed that it was the decision of the VH Committee because of the potential risk of children and residents coming up on to the stage although RH and JI disputed this occurrence. PS believed this is an opportunity to promote the HVRA by having a presence there.
- As MS wished to know, within the next few days, whether the HVRA will run the Tombola **it was agreed to send a note with details to Road Reps.**
- b) **Hughenden News**
- AC looked forward to receiving articles, information about forthcoming events or issues of concern by the **deadline of 21st October**, with distribution around 17 – 18th November.
7. **HVRADIG Report had been circulated prior to the meeting.**
- The DIG AGM will be at 7.30pm on 19th October at the home of Paul Woodford.
 - The gully at the bottom of Trees Road is blocked again, and as the residents have not cleared it JW has contacted TfB to unblock it as a goodwill gesture and awaits their response.
8. **ROAD REP REPORTS**
Church Farm
- A & JI were pleased that Geoff Wicketts, a former Hughenden Parish Councillor, has agreed to be the Road Rep.
9. **OTHER REPORTS**
- a) **Village Hall**
- i) **Village Day - Saturday, 3rd July 2023**
 MS has received little response to his plea for volunteers for Village Day. As a community event he would like to have a member of the HVRA on board and please contact him if you are interested, or you may wish to join the team running the Christmas Dance.
- LJ and KF have been in touch with various groups to organize activities and they will hire professional people to prepare and cook food for sale. They hope to re-invigorate and bring back **the parade** by working with local schools. PS stressed the need for everyone to support Village Day and he will get that message out to residents with a flyer in the magazine asking for volunteers.
- ii) **Events:**
- **Art Group's Annual Exhibition – 14 – 16th October.**
 - **Valley Players' Panto – *Aladdin* on 8, 9 and 10th December.**
 - **Switching on of Christmas Tree Lights - 4th December at 4pm.**
 More details to follow.
- iii) **New Users:**
- Friday, lunch time Yoga session, a Body Toning Group and Soccer for Tots.
- b) **Village Store & Coffee Shop**
- Now has an Assistance Door with a button to open for pushchairs and wheelchairs.
 - Volunteers are needed – and it's a great way to make friends.
- c) **Community Speed Watch**
- RH has lost two volunteers and needs to build up the team.

RH>Road
Reps

Magazine
Deadline
21st Oct

DIG AGM

Volunteers
Village Day
& Dance

PS>
Residents

d) **Focus Group**

- Angus & Janet, Brenda, Nancy and Paul Jenner have formed a Focus Group and submitted their ideas etc to PS. Although PJ is busy his contact with Radio Wycombe 106 is useful. They agreed the Christmas Gift initiative should be repeated this year.

10. **PLANNING ISSUES**

a) **Country Supplies – Application 22/05000/FUL** A Decision is still awaited.

b) **Orchard Caravans – Application 22/07158/CLP – Update**

This application, verified by Planning on 4th August, seeks to confirm that the siting of 12 caravans for human habitation throughout the year is lawful and would not result in a material change of use at the Orchard Caravan Site. This is not a planning application but a lawful mechanism to gain permission or prove the lawful use of land for the purposes specified. When amending the Licence for 3 caravans to 12, the Licencing Officer will have to take account of the proposed increase regarding the access on to the site in the event of fire and amenities within the site.

11. **FUTURE EVENT**

Christmas Gift Initiative for the Elderly

- Final details tbc when it is decided the theme of the gifts. RH to consult EM.

RH/EM

12. **AOB**

- JI wanted to share the beautiful 100+ year old black & white photos of family members that have been transformed into colour by an App that her grandson has acquired.
- LJ would love us to take **spare apples** to the shop in a tied bag for juicing into delicious apple juice, and everyone who donates will receive a free complimentary bottle.
- JA queried that there is no provision in the HVRA Constitution about how the Executive Committee makes its decisions and voting etc. This needs to be looked at.
- Several asked to have sight of the results of PS's 4 discussion topics and information regarding the Focus Groups. PS confirmed that Becky, Elaine and Julia had formed a Focus Group. All the results will be or have been passed initially to the Officers for their thoughts and then they will be passed on to the Road Reps for their consideration.
- PS asked the Committee why HVRA meetings commence at 7.30pm, bearing in mind that only 2 members present work in the daytime, and wondered if we could meet during the day? A Zoom link could also be considered for those who find it difficult to attend. Also, the Constitution allows us to co-opt members on to the Executive Committee.
- As several complained about the acoustics in the Small Hall, despite sound panels being installed recently, **it was agreed** that all the curtains should be pulled across which should help to improve the sound in the room.

Apples for juicing

Constitution

The meeting closed at 9.21pm

The date of the next meeting is 1st November 2022 at 7.30pm.

Signed.....

Date.....