

**MINUTES OF THE HVRA EXECUTIVE COMMITTEE MEETING
HELD AT 7.30PM ON TUESDAY, 4 APRIL 2023 IN THE SMALL HALL**

UNCONFIRMED MINUTES

WELCOME

Peter welcomed and thanked everyone for coming out on a lovely sunny evening to attend the meeting.

PRESENT

Peter Spence (Chairman)	Paul Woodford (Treasurer)	Rosemary Hewitt (Secretary)
Jill Armshaw (RR & HPC)	Peter Cannon	Janet Howe
Angus Idle	Elaine Merrilees	Jerry Morley
Nancy Pomfret	Becky Rycroft	Michael Sole

ACTION

1. **APOLOGIES FOR ABSENCE** were received from Jane Boughton, Andrew Capey, Julia Grant, Cacs Hinds, Janet Idle, Louise Jones and Cllr David Carroll who is attending a Bucks Councillor meeting tonight but hoped to join us at future meetings.

Road Reps who do not attend meetings: Paul Jenner and Dave Mynors.

Reports, written or verbal, are welcome from all members whether or not they attend meetings.

2. **THE MINUTES OF THE LAST MEETING HELD ON 7 MARCH 2023** had been circulated and read. It was proposed by Janet Howe and seconded by Elaine Merrilees that they be approved and signed as a true record the meeting.

3. **MATTERS ARISING**

All matters to be dealt with via progression through the Agenda.

4. **COUNCILLORS' UPDATES**

Buckinghamshire Councillor – In his absence, Cllr Jill Armshaw passed on his congratulations to the HVRA for a fantastic evening at the Potter Cup Quiz that he and his wife thoroughly enjoyed.

Hughenden Parish Council – Cllr Jill Armshaw also congratulated the HVRA on the hugely successful Potter Cup Quiz, adding that the buffet was excellent and the atmosphere was lovely too.

The following documents are attached to these Minutes.:

1. Cllr Armshaw's full **HPC Update**

2. The Draft Minutes of the Extraordinary Parish Council Meeting held on 3 April 2023.

3. The Statement concerning the application of sanctions to Parish Councillor Linda Derrick.

4. The NorthWest Chilterns Community Board's (NWCCB) Local Cycling & Walking Inspirational Plan consultation feedback dated 31st March 2023.

**Update
Draft Mins
Statement
LCWIP
Feedback**

The next Full HPC meeting - 11 April at 7.30pm in the Council's Offices at Gt Kingshill. All documents will be on the Council's website and Noticeboards.

The Annual Parish Meeting - 25 April at 7.30pm in Gt Kingshill Village Hall when there will be presentations on Various topics and discussions on community affairs. Everyone is welcome and the meeting could be live-streamed to watch at home.

Orchard Caravans, Application Ref:23/05400/CLP - The Parish Council has submitted an objection to this application to increase the number of caravans from 3 to 6. Cllr Carroll has also objected and is keeping a close eye on the matter.

2 Councillor Vacancies - The Hughenden Valley Ward will soon have two vacancies when Cllr Marc Byrom will leave to be co-opted to the Naphill & Walters Ash ward, as well as being at a disadvantage because of a lack of representation and an increasing work-load for her and Cllr Simon Kearey.

5. TREASURER'S REPORT

PW referred to the Report that had been circulated prior to the meeting, the last before the end of our financial year, adding that there had been a lot of income and outgoings this month. He highlighted one or two items. e.g., £2,564 received in advertising revenue this month paid up-front because contracts have been set up for those placing adverts in *Hughenden News*. Also, the NWCCB's grant of £445.17 has been received for the Christmas Gifts in a bag, plus the income from ticket sales of £1,224 in March, noting that £84 was received in February for 7 tickets @ £12 ea for the Potter Cup Quiz.

Outgoings of £1,625 for the printing of the magazine brings the closing balance to £5,522.05 which is up by £2,000. This sum is carefully looked after to cover further printing costs during the year. There will be some outgoings for the Potter Cup Quiz, e.g., the cost of the food for the buffet.

PW was pleased to report that the HSBC Account has finally been closed, saving the HVRA about £80 pa in bank charges, and that the HVRA will receive a discount when hiring either of the Village Halls. He referred to the last meeting when JA queried the cost of Insurance and as a result acquired alternative quotes from several insurance companies. After consulting with the Officers, he will take up insurance cover with Markel at a greatly reduce cost of £157.92 pa instead of £443 to cover Public Liability of £5M, Employer's Liability of £10M, Personal Accident of £25,000 and Money (in transit and Association money kept in volunteer houses typically). JA was thanked for spotting the high insurance premium at last month's meeting.

6. HVRA REPORTS/UPDATE

Chairman

- a) **Potter Cup Quiz** – The Hall was packed to capacity with 15 tables set up for 15 teams and 109 participants. The food was plentiful and very good, the atmosphere was great, and the feedback was excellent. RH's report is attached. RH Report
- b) **HVRA AGM on Friday 12 May at 7.30pm in the Village Hall** – Jeremy Elkin, guest speaker, will give a presentation on the Waste to Energy facility at Greatmoor. Cheese & Wine to follow. This event needs to be advertised. PS/RH
- c) **Litter Pick** – PS thanked EM for organising it and noted that only six residents joined her although there were 91 acknowledgements on social media! EM stressed that several other residents with litter pick equipment regularly pick up.
- d) **Bucks Local Cycling and Walking Inspiration Plan (LCWIP)** – PS read his proposed response to the NWCCB to the Plan stating that most people supported the principle of improving walking and cycling and acknowledged that the devil is in the detail. A discussion followed and in response to various suggestions, Cllr Armshaw said that as the deadline of 31 March for comments had passed, it is now down to Bucks Council and the NWCCB to bring the next stage forward. A formal consultation will be advertised that will be open to everyone to comment, and that as PS sits on the NWCCB Transport and Road Issues Action Group he will know when to act. MS added that it was very disappointing that the Village Hall Committee were not included in the initial round seeking comments.
 - **Breaking news, hot off MS's mobile phone** that Jackie Binning, Manager of the NWCCB has written to every respondent explaining exactly what the current position is regarding the LCWIP. Attach LCWIP
- e) **Branding Exercise with the BNU students** continues. Following on from the samples that PS displayed at the end of the last meeting, he showed those present two logos that depicted the environment and community. He will meet with the students after the Easter break when they will look at the magazine and then the website. He hoped that Andrew Capey will join him. PS/AC
- f) **PS's Paper on the Future of the HVRA** – From the responses PS had received most could see the difficulty of succession of Officers and in engaging with younger residents but there is no support for any of the changes that he is suggesting, e.g., changes to the name of the Association and changes to the Constitution. As PS could see there was resistance to change, because as a group of people we like doing what we have always done, he will leave this and no longer look at the future of the HVRA. It was suggested having a one-off meeting to discuss PS's ideas for the future, to include the Village Day Committee, the Climate Group and other elements of the community but the Committee felt that it should be Road Reps only who should be consulted as they may wish to consider some elements of PS's proposals.

PS will produce a document - Is this how we can move things forward? and organise a special meeting with as many Road Reps as possible to discuss the issue.

PS/Mtg
Road Reps

- g) **Surgery Liaison Group** had not met recently but PS will contact Wendy Jowitt to arrange a meeting because he had learned that the Surgery Manager has left.

PS/
Surgery

7. **MAGAZINE – Hughenden News.** It was agreed that the magazine was very good although PC did not think the printers were terribly consistent. He has a number of spare copies to pass on and various suggestions were made, e.g., the school, surgery, Village Hall and Village Store & Coffee Chop. PC thanked the editorial team for all their hard work in producing the magazine.

8. **HVRADIG –** No report.

9. **PLANTERS –** EM referred to the Recommendations circulated prior to the meeting for the scheme proposed in Hughenden Valley and Bryants Bottom and because the Parish Council's grass-cutting equipment had chopped through several of the plastic planters it was proposed to replace them with robust galvanised ones.

PS had overlooked the fact that the Parish Council allow only one grant per organisation per year. As a result for the HVRA, it is the grant towards the cost of printing the magazine and to seek another grant for the planters would put that grant at risk. PS will have to look at whether a grant is available elsewhere as we would like to replace our planters because they have become damaged.

PS

Cllr Armshaw stressed:

- permission is required from the Highways Authority regarding the placement of planters on verges and to produce a scheme that is acceptable to Bucks Council.
- Health & Safety issues will be considered and whether the grass-cutting team can avoid cutting into the galvanised planters.
- Thought needs to be given about placing planters beneath the Village Gates and obscuring the CSW signs.
- the Climate Group are working with the Parish Council about planting wildflowers opposite The Harrow and how does the planter scheme fit in with their planting?
- If the HVRA produces a plan approved by Bucks Council, then HPC will back it, install it, and look after it. If there are no volunteers, will the PC cover this?
- With regard to entering The Best Kept Village competition, the Local Area Technician needs to approve the planter scheme by the end of April.

Cllr Armshaw will send out an email with explanatory information regarding planters etc.

JA

Benches - It is to be noted that some villages are installing benches in commemoration of the Coronation of King Charles III.

10. ROAD REP REPORTS

- a) Angus had received an email announcing the end of the Wren Davis milk deliveries that residents have enjoyed for over 50 years. It is hoped that Ant will take over Kevin's round.
- ai) Angus advised that Anna Ditton of the Fire & Rescue Service had attended a lunch at *The Harrow* recently when she spoke to everyone about arranging to have fire alarms fitted.
- b) **Warrendene Road – Orchard Caravans** As a concerned resident, PC spoke about the recent application under Ref: 23/05400/CLP that proposed to double the number of caravans from 3 to 6, but because this is not a Full planning application, merely a Certificate of Lawfulness for the Proposed Use and Development of the land as a caravan site, he demonstrated by placing Lego pieces on a board the sheer size of one Park Home compared to the two existing mobile caravans and one wooden chalet.

11. OTHER REPORTS

- a) **The Village Hall** is seeking grants from organisations towards the cost of re-surfacing the carpark and has not yet received any responses. They are continuing to engage with the Parish Council about a piece of playground equipment that is not suitable and, after a period of about 5 years, are closer to accepting that they will have to replace it.

ai) **Ancient Oak Tree** – the residents of the newly built dwelling in place of *Silver Birches* approached the Village Hall to remove some of the branches. Presently, no-one will take responsibility for the tree that lies by the shop and playground. The owner will commission a detailed report on the 280-year-old oak tree. A Report drawn up 3 or 4 years ago stated that it needs managing. MS has written to Bucks Council asking who is responsible as there is liability attached to trees. It was suggested that he asks Cllr Carroll to get someone out to look at the oak tree as there is risk attached to it.

MS>DC

b) **Village Store & Coffee Shop – No report**

12. PLANNING ISSUES

a) **ORCHARD CARAVANS, Ref: 23/05400/CLP**

The HVRA, Chiltern Conservation Board and a dozen or so nearby residents have written to object to this application to increase the number of caravans from 3 to 6. As this is not a Full Planning Application, we have no idea of the size or location of their stationing and that each unit could be as large as a 2-bed bungalow, i.e., 65 feet x 22 feet. Neither do we know what infrastructure is proposed nor whether Highways would regard the 90 m long, narrow 10-foot-wide single track that has no passing places as being acceptable.

b) **Green Barn, Denner Hill - Array of 48 Solar Panels Ref: 23/05421/FUL**

As HPC does not have a Planning Group, Cllr Armshaw has responded to this application but as RH believes it is not straight-forward she will give it some consideration.

RH

13. FUTURE EVENTS

a) **Village Summer Fete – Saturday, 15 July**

RH has learned that the HVRA stall will now sell Pimms, Gin & Tonic, soft drinks and water.

14. AOB

a) RH had observed a colourful street map of Naphill located by the front entrance to the Village Hall, and believed a similar style of map of Hughenden Valley would be a nice and helpful addition to our Village Hall.

Village Map
VH wall

b) As PS was very impressed with the Potter Cup that was handed to the winning team on Saturday, he wondered if it could be on show in a trophy cabinet in the Village Hall. MS to take this proposal to the Village Hall Committee.

Potter Cup
Trophy
Cabinet VH

bi) It was also queried who should carry out the engraving of the winning team on the Cup?

Engraving?

c) It was with sadness, that Angus informed the Committee that Richard Pushman's wife, Valerie, had died (27 January 2023) after a long illness. Richard had been a District and County Council for about 40 years.

The meeting closed at 9.15pm

The date of the next meeting is Tuesday, 2nd May 2023.

The date of the AGM is Friday, 12 May 2023.

Signed.....

Date.....