

**MINUTES OF THE HVRA EXECUTIVE COMMITTEE MEETING
HELD AT 7.30PM ON TUESDAY, 7 JUNE 2023 IN THE SMALL HALL**

UNCONFIRMED MINUTES

WELCOME

Peter welcomed everyone as they arrived and was really pleased that the meeting was eventually quorate.

PRESENT

Peter Spence (Chairman)	Andrew Capey (Vice-Chairman)	Rosemary Hewitt (Secretary)
Janet Howe	Angus Idle	Elaine Merrilees
Jerry Morley	Brenda Morris	Michael Sole (Village Hall)
Cllr David Carroll		

ACTION

1. **APOLOGIES FOR ABSENCE** were received from Peter Cannon, Cacs Hinds, Janet Idle, Nancy Pomfret, Becky Rycroft, Paul Woodford, Cllr Jill Armshaw and Kate Messenger (Hughenden First School).

Road Reps who do not attend meetings: David Mynors and Paul Jenner.

Reports, written or verbal, are welcome from all members whether they attend meetings or not.

2. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON 4 APRIL 2023 AND THE SPECIAL MEETING ON 2 MAY 2023**

The Minutes of the meeting held on 4th April had been circulated and read prior to the May and June meetings. However, Al handed PS a lengthy note explaining his reasons why he believed the Minutes of 4th April 2023 should not be approved. As the note had not been submitted prior to the May and June meetings, it was not read at either meeting and as a consequence the Minutes were not approved and will be held over to the July meeting.

The Minutes of the Special Meeting of 2nd May had been circulated and read prior to the meeting and it was proposed by Janet Howe and seconded by Jerry Morley and agreed by the meeting that they be approved and signed as a true record of the meeting.

3. **MATTER ARISING**

Minutes of 4 April 2023

Page 3, 6 g) Surgery Liaison Group

RH enquired whether any progress had been made. PS had received an email from Wendy Jowitt reaffirming her desire for the Group to meet and that a little bit of progress has been made regarding the Patient Participation Group (PPG). The Practice Manager has left, and his Deputy is also leaving. The Surgery have agreed that their car park will be available for the Village Fete.

Minutes of 2 May 2023

Page 4, Planning for the Future

c) **Vision** - RH asked if the Sub-Group had met and PS responded that little progress has been made and will, no doubt, meet in September.

4. **COUNCILLOR'S UPDATES**

a) **Bucks Cllr David Carroll**

- He confirmed that the new Highways contract is now in place and is hopeful improvements will be seen regarding the repair of potholes. He had asked a Bucks Officer to see the very bad potholes at the bottom of Cryers Hill.
- He was pleased with the appearance of the pavement and grass verges outside the Surgery following the recent works to reclaim and protect the destroyed areas with bollards and barriers.
- He praised all those who objected to the Certificate of Lawfulness submitted by the owner of the Orchard Caravan site to increase the number to six, adding that it was a challenge because it was not the usual application that sought planning permission.
- Having received numerous complaints about the overgrown footpath along Valley Road (A4128) to the Manor, he emailed Officers about the issue, and also urged as many people as possible to complain on FixMyStreet because this is a vital pedestrian route to the park, the Church and beyond.
- He praised everyone involved with the organization of the Potter Cup Quiz and the buffet, which was excellent.

- He reminded the Committee that parliamentary constituency boundary changes will take effect from September resulting in a change of MP. He will keep us up-dated.

DC/HVRA

There was criticism of Bucks Council's laxity in cutting back grass verges to improve vision around bends and at crossroads for road users. Al informed the Committee that Coombe Lane had been closed all day due to a burst water main, and he had noted that there were very few cars in the surgery car park.

JM raised the issue of anti-social driving and that residents have been complaining about a company in High Wycombe that modifies the exhausts of high-speed vehicles, but it is very difficult for the Police to catch the offenders. PS asked if there is anything the HVRA could do? Cllr Carroll suggested the HVRA sends him an official letter that he will pass on to the Police & Crime Commissioner for possible action.

Letter>DC
>P&CC

PS thanked Cllr Carroll for coming along and talking to us.

5. TREASURER'S REPORT – None

RH had received a request from a Road Rep seeking confirmation that the sub is still £5 and she also gave him details of the new Lloyds Bank Account. AC confirmed that this information can be found on the HVRA website. [NOTE: Lloyds Bank, Sort Code 30 99 55, Account No: 25967260
Ref: Max 18 digits to include name, house name or number and road].

Lloyds
Banks

6. HVRA REPORTS/UPDATES

Chairman

6.1 SUMMER FETE on 15 July from 1 – 5pm

- **HVRA will be running the Pimms & More stall.** RH had circulated a Help List to all Road Reps prior to and at the meeting for completion by anyone who can help setting up or running the stall.
- **Setting up time from 9.30am – noon.**
- **Volunteers are needed** for marshalling cars and people, clearing up at the end of the day and also the following morning.
- **Barn Dance** - Those attending in the evening can bring their own nibbles and drinks.

HELP >
HVRA
Pimms Stall

Volunteers
needed

6.2 Tombola – Al and Christine Bowyer will be running the Tombola but will need the help of Road Reps to collect bottles, tins, packets, new games/ books etc. Unsuitable items will go on their White Elephant stall.

It is to be noted that surpluses (funds) from the Village Fete will be applied for the benefit of the community.

JNP are in the process of making the Fete Posters for displaying at agreed locations.

HELP>
Tombola
Items

6.4 Potter Cup Quiz – A & C B have agreed to run the Quiz again next year on 6 April in the Village Hall. Al suggested that as the team that set the questions is depleted, a dedicated team be formed but was informed that as A & C are happy to compile the quiz themselves, they do not need any help.

6 April 2024

6.5 Planters – PS and EM have drawn up a formal proposal for the siting of planters in and around the village which is with Cllr Jill Armshaw, and if acceptable it will be presented to the Clerk of Hughenden Parish Council to seek funding for the whole scheme. HVRA will have to maintain the planters and pay for the plants, soil etc. BM highlighted the difficulty in accessing the planter that lies beneath the Village gate outside the surgery to water and maintain the plants etc.

Al questioned, if the Parish Council pays for the planters, what bearing does this have for us regarding the *Best Kept Village Competition*? The outcome is unknown.

7. MAGAZINE – HUGHENDEN NEWS

AC confirmed that articles have been submitted for the magazine and welcomes more local news, photos as attached jpegs of the Coronation Street Parties etc. The official deadline is 9 June although the FINAL date is 26 June.

8. HVRADIG – No Report. PS stated regular meetings are not being held but will resume if needed.

JM recalled that some months ago PW verbally informed us that Affinity Water had used cctv to check the pipework, but he wished to see the Report of works that may have been carried out to clear the pipes etc.

PW/Affinity
Report

9. ROAD REP REPORTS

- a) **Wedgwood Drive** – JM expressed concern that a large pothole at the end of the road had not been repaired properly and was sceptical about the standard of repairs on residential roads. This was corroborated by the experience of most Committee members who stated that the slim tarmac seal

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encircling a repaired pothole was frequently not insitu. JM added that the new contractor used by Bucks Council would return and repair free of charge a previously repaired pothole if it failed within a certain timescale. JM to check.

JM to check

- b) Whitfield Road – AI complained that the surface of the road is failing, and Cllr Carroll urged everyone to go on FixMyStreet to report problems.

FixMyStreet

10. OTHER REPORTS

a) Village Hall

i) Walk around the Conservation Area (in place of the June meeting)

MS spoke enthusiastically about the designated wildlife site and highlighted several orchids that grow naturally on the bank e.g., Common Spotted Orchid, Trey Blade Orchid and the Bee Orchid that was discovered for the first time earlier that day. 20 people attended the walk. PS asked if another Walk could be arranged, and MS will enquire if this is possible. He reminded everyone that the walk takes place every year in place of their June meeting.

MS/Walk

- ii) Car park resurfacing – MS has approached three organisations to seek funding for 50% of the cost, which is not an easy task.

- iii) Ancient Oak Tree – As the residents in the newly built property, The Birches, (on the site of the former Silver Birches) wished to cut back some branches, ownership of the Oak was sought. MS has been in touch with Bucks Council who own the tree, and they expressed concern that pruning back some branches could throw the tree out of balance, adding that the tree is not deemed to be a risk. JM said that this needs to be put in writing. There is no TPO on the 300-year-old Oak. MS to make enquiries of the Council's Senior Arboricultural Officer at Wycombe.

MS/Bucks Council > In writing

MS/SAO

- iv) Police & Crime Commissioner Election – The Village Hall will be available on 2 May 2024.

b) Village Store & Coffee Shop – No Report

MS said that the Shop have asked to erect two gazebos on the triangle where they have their seating and, most importantly, they must be secured robustly with the correct fixing.

AI asked if the same safety measures will apply to the gazebos at the Summer Fete and was assured that this is vital on Health & Safety grounds.

11. PLANNING ISSUES

RH will investigate complaints received about some unusual building works at the top of Trees Road.

RH/TreesRd

12. FUTURE EVENTS

Senior Citizens Party – EM suggested having an Afternoon Tea that could take place possibly in September or early October.

RH/EM

13. AOB

Royal Star & Garter Home for Veterans in HW – AI recalled the HVRA's 2018 AGM when the Manager spoke about the opening of the brand new Home and how the links had been maintained since then via Hughenden News. As the HVRA is no longer supporting the Good Companions and the MS Society AI wondered if we could invite the veterans here for a coffee/walk around the field or an invitation to the Summer Fete, and whether they would like to have a stall. RH will pass AI contact details of the Fete's organisers.

RH/KC/AI

The meeting closed at 8.46pm.

The date of the next meeting is Tuesday, 4 July 2023.

Signed.....

Date.....